

July 20, 2023- SPECIAL SCHOOL BOARD MEETING- 7:00 P.M.

SAVAGE SCHOOL

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Wayne Quinnell, Chandi Tombre, Martha Potter, Superintendent, and Michelle Miller, Clerk.
- Absent: Connie Smith

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- None

03. AGENDA

03.1 Action: Consider Agenda

- Wayne Q. made a motion to accept the agenda.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Wayne Q., and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign-In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
 - None

05. NEW BUSINESS

- 05.1 Action: Consider the changes, edits, clarifications, and updates for the 2023-2024 Handbooks of the District for Coaches, Students and Families, Coaches, and Employees

as follows:

- Coaches Handbook:
 - Eliminated some of the end of year forms.
 - Changed to one yearly meeting for parents to attend for rules and regulations of the sport. (This is also a Student Handbook change.)
- Student Handbook and Employee Handbook
 - Edited typos, spacing, and table alignments.
 - Calendar, schedules, school staff, meal prices, and activity fees
 - Arrival and departures of students
 - First period class starts at 8:00 AM.
 - K-3 teachers report students at risk of failing to the principal.
 - Graduation requirements were clarified in a more user friendly format.
 - Courses and credits were updated to what classes we are offering in accordance with accreditation standards.
 - Cell phones and electronic devices were changed with Student Council input, as needed.
 - Defined the terms dual enrollment, dual credit, and concurrent enrollment.
 - Used more up to date language for the dress code, while still enforcing the 4 “B’s” ruling.
 - Language changes for extracurricular attendance as stated:
 - “For a student to be eligible to participate in any extracurricular school activity (competition or practice), they must have attended the last four periods (or all periods if the student will be leaving before 4 full periods occur) of classes on the day of that activity.”
 - “Students absent on the last school day of any week will not be eligible to participate in any extracurricular activities on that day, yet will be allowed to compete with administrative approval on subsequent weekend or non-school days until school is back in session.”
 - Clarification on supervision of travel rules and regulations.
- Chandi T. made a motion to accept the handbooks with changes.
- Wayne Q. seconded the motion.

- Discussion: Martha noted that one of the biggest changes in the handbooks was the change in the attendance requirements on the day of or before an extracurricular activity in order to be able to participate in the event.
- Shawn C., Wayne Q., and Chandi T. all voted yes, motion carried.

05.2 Action: Consider out of district students for the 2023-2024 school year pending completed

forms by families.

- Chandi T. made a motion to accept the out of district applications.
- Shawn C. seconded the motion.
- Discussion: Martha noted that Diana called all the families to make sure they turn in their applications as soon as possible.
- Shawn C., Wayne Q., and Chandi T. all voted yes, motion carried.

05.3 Action: Consider in district students' parental request to attend the Glendive School District for

the 2023-2024 school year with the agreement that our district is not responsible for tuition or

transportation as approved and marked on the form by the Glendive District Board of Trustees.

- Wayne Q. made a motion to accept the in-district students' request to attend Glendive School District with the agreement that our district would not be responsible for tuition or transportation.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06. POSSIBLE EXECUTIVE (CLOSED) SESSION

06.1 Action: Consideration of Superintendent's Contract Addendum with no net difference to the district.

It is anticipated that the meeting will be conducted in executive (closed) session. The decision regarding whether the meeting will be held in executive session or open session will be made by the board chair, based on a determination of whether the individual demands of privacy clearly exceed the merits of public disclosure.

- The meeting went into executive sessions at 7:04 PM.
- The meeting reconvened from executive session at 7:09 PM.
- Chandi T. made a motion to accept the contract addendum with no net difference to the district.

- Wayne Q. seconded the motion.
- Shawn C., Wayne Q., and Chandi T. all voted yes, motion carried.

07. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- None

08. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING:

08.1 Regular Board Meeting: August 21, 2023 Time: 7:00 PM Location: Boardroom
(No Action Needed)

09. ADJOURNMENT

09.1 Time of adjournment: 7:10

DISTRICT CLERK

BOARD CHAIR

July 17, 2023- REGULAR SCHOOL BOARD MEETING- 7:00 P.M.

SAVAGE SCHOOL

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Connie Smith, Chandi Tombre, Martha Potter, Superintendent, Angie Nelson, Principal, and Michelle Miller, Clerk.
- Absent: Chuck Thiel joined the meeting at 7:02 (joined when we started agenda item 6.9)

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Wade Hagler
- Greg Hitchcock Editor from Sidney Herald joined the meeting at 7:22.

03. AGENDA

03.1 Action: Consider Agenda

- Wayne Q. made a motion to accept the agenda.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
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05. UNFINISHED BUSINESS:

05.1 Action: Consider The Safe Return to School and Continuity of Services Plan and ARP updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Schools are also required to update the ARP report to the state on how the district used funding.
- Chandi T. made a motion to consider the safe return to school and continuity of services plan.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consider directing the superintendent to have the clerk pay all monthly bills that have late fees and finance charges from August 1 through August 31, 2023, all end of the fiscal year bills.

- Connie S. made a motion to have the clerk pay the bills with late fees and finance charges.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.2 Action: Consider Glendive Counseling Center Yearly Contract \$10,500.00 Remote Services Only

- We use the funding from the Title IV grant program.
- Wayne Q. made a motion to hire the Glendive Counseling.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q. Connie S., and Chandi T. all voted yes, motion carried.

06.3 Action: Consider approval of 2023-2024 substitutes:

- Linda Nelson: Office, Kitchen
- Sheri Williams: Educator
- Leslie Hagler: Educator and Office
- Dwight Potter: Industrial Arts, Educator, Office, Maintenance, Kitchen
- Ben Shaw: Educator, Kitchen
- Jessica Erickson: Educator

- Becky Dooley: Educator
- Jaycie Rehbein: Educator and Office
- Kelly Bergsted: Educator, Math
- Robyn Heck: Educator
- Rosie LaFreniere: Kitchen
- Sandie Jepsen: Educator

- Chandi T. made a motion to approve the substitute list.
- Wayne Q. seconded the motion.
- Discussion: Michelle mentioned that Linda Nelson had said that she would also help in the kitchen.
- Shawn C., Chuck T., Wayne Q. Connie S., and Chandi T. all voted yes, motion carried.

06.4 Action: Consider the hiring of the following coaching personnel for the 2023-2024 sport seasons of golf and track. The positions were advertised and applicant letters of intent were received from the 2022-2023 coaches, with no other additional applicants. A recommendation by the superintendent will be brought forward and considered for hire during this agenda item. Should the applicant be the coach of record from the 2022-2023 school year, there will not be an interview before the Interview Committee and the coaches' evaluations will be the document to take the place of the interview for the position. Letters of intent were received from the following and positions and these names will be my recommendation:

- Elementary/JH Track Head Coach and Assistant Coach: Applicants- Montana Osterman, Head and Open, Assistant
- Varsity Track Head Coach and Assistant Coach: Applicants- Nicki Reuter, Head and Jerren Erickson, Assistant
- Varsity Golf Coach and Assistant Coach: Applicants- Todd Dooley, Head and Open, Assistant
- Chandi T. made a motion to hire the above listed individuals for the positions listed.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.5 Action: Consider the five-year Scheduled Service Agreement from Long Building Technologies, Inc. beginning in 2023-2024 school year.

- Year 1: \$9,974.00, Year 2: \$10,273.00, Year 3: \$10,581.00, Year 4: \$10,899.00 and Year 5: \$11,226.00
- Equipment and Scope Summary and Summarized Labor Plan
 - Water/Air Source Heat Pump: 3 visits per year (quantity 43)
 - Boiler: 2 visits per year (quantity 1)
 - Bi-Annual Service Pack: 1 visit per year (quantity 1)
 - Energy Recovery Ventilator: 3 Visits per year (quantity 2)
 - Pump: Base Mounted: 1 visit per year (quantity 5)
 - Yearly hours of service: 75.75

- Wayne Q. made a motion to sign the five-year service agreement with Long Building Technologies, Inc. beginning the 2023-2024 school year.
- Shawn C. seconded the motion.
- Discussion: Martha mentioned that for one phone call that was made earlier this past year for service with maintenance issues was \$10,000.00 from the company that we have been using.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.6 Action: Consider taking over the sign permit #40086, which is the sign on the highway saying Welcome to Savage, Montana Home of the Warriors. There will be a \$20.00 replacement permit fee and maintenance of the sign required.

- Mr. Schmierer is deceased and his son does not want to maintain the sign at this time.
- Chand T. made a motion to
- Connie S. seconded the motion.
- Discussion: Martha explained that the spelling of the name was incorrect and has since been corrected.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.7 Action: Consider the approval of the following job descriptions for the 2023-2024 school year, with changes as noted:

- Activities Director: changes
- Administrative Assistant
- Administrative Assistant Payroll Clerk: new
- Assistant Coach
- Assistant Cook
- Clerk and Business Manager
- Concessions
- Custodian and Maintenance
- Custodian
- Dishwasher
- Groundskeeper
- Head Coach
- Head Cook
- K-12 Librarian
- K-12 Teacher
- Preschool Para Educator
- Resource/Special Education Para Educator
- Special Education and Resource Room Teacher
- Substitute Teacher

- The changes in the activities director's job description is to not have the director have to be responsible for the concessions, yet schedule the student workers for the concessions. The other change is that the director only administers payments to the officials once the business office has prepared the documents.
- The Administrative Assistant Payroll Clerk is a new position as of June 1, 2023.

- Chuck T. made a motion to approve the job descriptions.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.8 Action: Consider out of district students for the 2023-2024 school year pending completed forms by families.

- Wayne Q. made a motion to accept the out of district student applications currently turned in at this time with more forms yet to come.
- Connie S. seconded the motion.
- Discussion: Martha mentioned that next year this would be changed because they have made a new law that there will be open enrollment in all schools.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.9 Action: Consider proposed changes for Drop Off and Pick Up Procedure for student safety. Wade Hagler will present the proposal.

- Connie S. made a motion to accept the proposed Pick Up and Drop Off procedures for student safety.
- Wayne Q. seconded the motion.
- Discussion: Wade was present to discuss the procedures that were needed for school safety from the Safety Team, as the staff wants no student hurt in the arrival and dismissal process. There was a general consensus that the beginning and ending of the day needed to be better organized. The public will be notified and a video will be presented to parents so that they will be able to see an actual demonstration of how the process will work.

The biggest change will be that there is no parking in the parking lot in front of the gym. One of the biggest concerns for this was that the busses at times, have had to back into place to pick up the kids, which is illegal. The first responders have also said the congestion in this parking lot area is a hindrance for them to get in to the school when needed. This area would be open for visiting team buses which would be able to park there but no public parking will be allowed in this area.

The driving lane of this project will take place in front of the school on Montana Street to the East side of the office door. There will no longer be any parking in front of the

office doors. There will be visitor parking to the West side of the office doors on Montana Street.

The teachers will be parking across the street closest to the Industrial Arts Building, yet not in the Student Parking Lot. There is enough room for at least 10 cars to park at an angle in front of the Industrial Arts Building.

A detailed pamphlet will be sent home for parents with graphic descriptions as to how the process will work.

- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.10 Action: Consider the following policy updates that are required from legislative changes of the 2023 Montana Legislative Session on the 1st reading in accordance with policy 1310:

- Policy 1005FE – Proficiency Based ANB. This policy was updated to reflect changes in the law from SB 8. The policy provides new definitions and legal references.
- Policy 1006FE – Fund Transfers for School Safety. This policy was updated to reflect changes in the law from SB 213. The policy provides expanded opportunities for use of transferred funds for training and threat assessments.
- Policy 1007FE – Multi-District Agreements. This policy was updated to reflect changes in law from HB 214. The policy provides updated definitions and authorization for specific programming through multi-district agreements.
- Policy 1009FE – Teacher Recruitment and Retention. This policy was updated to reflect changes in the law from SB 70, SB 373, HB 117, and HB 883. The policy provides update provisions on loan repayment, retiree services, teacher residency, and alternative licensing.
- Policy 1010FE – Early Enrollment for Exceptional Circumstances. This policy was updated to reflect changes in the law from HB 352. The policy provides for a termination date and revisions to address required transition from early enrollment for exceptional circumstances to targeted intervention for reading proficiency as required on July 1, 2024.
- Policy 1110 – Taking Office. This policy was updated to reflect changes in the law from HB 811. The policy provides for the district to participate in the online repository for information on boards of trustees.
- Policy 1400 – Board Meetings. This policy was updated to reflect changes in the law from HB 724. The policy provides for online notice of regular board meetings, special board meetings, committee meetings and possible closed sessions.
- Policy 1650 – Public Charter Schools – This policy was created to assist districts in complying with HB 549. The policy details how to apply for authorization to establish a public charter school and respond to public requests for new schools or programs as detailed in law.

- Policy 1700 – Uniform Complaint Procedure. This policy was updated to reflect changes in law from HB 504. The policy requires posting for the complaint process, updates legal citations, and clarifies procedures.
- Policy 2050 – Innovative Student Instruction. This policy was updated to reflect changes in law from SB 8 and HB 214. The policy provides for new definitions of remote instruction and online instruction, clarifies personalized learning options, and updates ANB calculations.
- Policy 2132 – Student and Family Privacy Rights. This policy was updated to reflect changes in law from HB 676. The policy provides for notice of rights provided in state and federal law as previously detailed in the policy.
- Policy 2140 – Guidance and Counseling. This policy was updated to reflect changes in law from HB 458. The policy provides for the use of career coaches to assist students in particular areas of academic interest or career fields.
- Policy 2158 – Family Engagement. This policy was updated to reflect changes in law from SB 518. The policy provides for public notification of a district plan to engage families and involve them in a student’s education while providing information about educational opportunities within the district.
- Policy 2167 – Correspondence Courses. This policy was updated to reflect changes in law from SB 8 and HB 214. The policy provides expanded application for use of correspondence courses.
- Policy 2168 – Distance Learning. This policy was updated to reflect changes in law from SB 8 and HB 214. The policy provides expanded application and definitions for use of remote instruction offered by sources other than the school district.
- Policy 2170/2170P – Digital Academy. This policy was updated to reflect changes in law from HB 749, SB 8 and HB 214. The policy provides for expanded use of the MTDA for personalized learning and authorization to use of the newly established MTDA clearing house.
- Policy 2332 – Religion and Religious Activities. This policy was updated to reflect changes in law from HB 744 and HB 745 as well as the United States Supreme Court Decision in Kennedy v. Bremerton. The policy provides specificity as to when it is applicable for district staff and updates legal references.
- Policy 2450 – Indian Education for All. This policy was updated to reflect changes in law from HB 338. The policy provides for update legal references and authorizes application for the Indian Education for All payment.
- Policy 2600 – Work Based Learning. This policy was updated to reflect changes in law from SB 444. The policy provides for collaboration with families in certain areas when developing the student’s work based learning plan.
- Policy 3100 – Early Enrollment for Exceptional Circumstances. This policy was updated to reflect changes in the law from HB 352. The policy provides for a termination date and revisions to address required transition from early enrollment for exceptional circumstances to targeted intervention for reading proficiency as required on July 1, 2024.

- Policy 3110 – Entrance, Placement and Transfer. This policy was updated to reflect changes in law from HB 396. The policy provides for the admission and assignment of a student on a part time basis.
- Policy 3120 – Compulsory Attendance. This policy was updated to reflect changes in law from SB 518. The policy provides for excused absences for reasons related to parental rights.
- Policy 3121/3121P – Enrollment and Attendance. This policy was updated to reflect changes in law from SB 8 and HB 214. The policy provides for new definitions of remote instruction and online instruction and updates ANB calculations.
- Policy 3141 – Non-Resident Enrollment. This policy was updated to reflect changes in law from HB 203. The policy provides for a termination date and methodology to establish educationally relevant standards for enrollment of non-resident students prior to July 1, 2024.
- Policy 3150 – Part-Time Admission. This policy was updated to reflect changes in law from HB 396. The policy is clarified for the admission of resident students on a part time basis.
- Policy 3226 – Bullying, Harassment and Intimidation. This policy is updated to reflect changes in law from HB 361. The policy now has updated legal references.
- Policy 3233 – Student Use of Buildings. This policy was updated to reflect changes in law from SB 518. The policy provides for public notification of rights of parents to withdraw a student from a club or group.
- Policy 3235 – Video Surveillance. This policy is updated to reflect changes in law from SB 397. The policy provides protocol in the event a district utilizes facial recognition technology.
- Policy 3310 – Student Discipline. This policy is updated to reflect changes in law from HB 361 and HB 450. The policy outlines self-defense provisions and updates legal references.
- Policy 3413 – Student Immunizations. This policy is updated to reflect changes in law from HB 715. The policy provides for public notice of immunization guidelines and exemptions.
- Policy 3510 – School Sponsored Activities. This policy was updated to reflect changes in law from SB 518. The policy provides for public notification of rights of parents to withdraw a student from an activity.
- Policy 3550 – Student Clubs and Groups. This policy was updated to reflect changes in law from SB 518 and HB 382. The policy provides for public notification of rights of parents to withdraw a student from a club or group. The policy authorizes CTE clubs to seek grants to support club operations as provided in law.
- Policy 4410 – Relations with Law Enforcement. This policy was updated to reflect changes in the law from SB 213. The policy specifies methods by which a district can assist a county in establishing rules of operation for an interdisciplinary student information and school safety team.

- Policy 8301 – District Safety. This policy was updated to reflect changes in the law from SB 213. The policy clarifies procedures related to establishing a district safety plan, coordinating with the community to implement the plan, and identifying threat assessment practices within the plan.
- Wayne Q. made a motion to consider the policy updates as stated with 1010 FE with option B and 3100 option B.
- Chandi T. seconded the motion.
- Discussion: Martha mentioned there were a couple of policies that she got further clarification on from another school district. The intent of policy (1010FE and 3100) was discussed 5 years earlier but a policy was never made at Savage. These policies will be mandatory beginning July of the 2024 school year. We will now have a Kinder Ready class where the teacher of record will be Angie Nelson and the para of record will be Nicki Reuter. Option B in this policy change will be what will work best for our school.
- Martha also touched on policy 2158, this policy refers to our current policy 3600.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.11 Action: Consider a meal price increase paid from the Student Activities or other District funds for students' extracurricular and co-curricular activities as follows:

- Per meal costs: Breakfast increased from \$8.00 to \$10.00.
Lunch increased from \$9.00 to \$15.00.
Supper stays at \$15.00.
- When traveling over 100 miles one-way or when administratively approved students and coaches will eat in accordance with the meal costs stated above.
 - When a meal can be sent from the school for the activity, that will be the first choice.
- Meals at Post Season Tournaments will be determined in accordance with playing time.
 - All meals will be preordered when possible to be determined by the athletic director and administration.
 - Should meals be ordered for your student they are expected to stay until they have received their meal.
- On an overnight trip if breakfast is provided at the place of lodging it takes the place of the \$10.00 breakfast fee.
- Chandi T. made a motion to increase the amount of meal costs allowed.
- Shawn C. seconded the motion.
- Discussion: Martha explained that if the motion passes this wording will be put directly into the handbook.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

- 06.12** Action: Consider the fee increase in Savage Activity Yearly Sports Passes as follows:
- Students and Seniors (65+): \$75
 - Adults: \$125
 - Remember if you choose to pay at the door you will be charged separately for volleyball, football, junior high and elementary basketball as they are separate activities and are charged accordingly.
 - When you buy a pass then all sport activities at Savage are covered.
 - Chuck T. made a motion to increase the yearly activity passes as listed above.
 - Wayne Q. seconded the motion.
 - Discussion: Martha explained if this motion passes this will also go into the handbook as worded.
 - Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

- 06.13** Action: Consider an increase in student participation activity fees as follows:
- Grades 5-8 fees to be increased from \$30.00 to \$45.00 per year.
 - Any 8th grader that plays in a high school activity will pay an additional \$30.00
 - Grades 9-12 fees to be increased from \$60.00 to \$75.00 per year.
 - This fee increase means that student athletes from grades 5-12 can attend all home sports activities for simply the price of being a participant in the sport.
 - Chandi T. made a motion to increase student activity fees.
 - Shawn C. seconded the motion.
 - Discussion: This is a change so students who participate in sports can also get into all home sporting events without paying an additional fee.
 - Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

- 06.14** Action: Consider allowing the superintendent to accept the proposal of replacing the science lab tables should the cost be over \$5000.00 for safety reasons.
- The tables are no longer sturdy and have several broken edges causing a safety concern.
 - Wayne Q. made a motion to allow the superintendent to accept a bid for new science labs tables.
 - Connie S. seconded the motion.
 - Discussion: None
 - Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

- 06.15** Action: Consider a July 20, 2023 special board meeting at 7:00 PM to approve handbooks, consider a personnel matter, and address any necessary items of business that cannot wait until the August 21, 2023 regularly scheduled board meeting.
- Connie S. made a motion to schedule a special boarding for July 20, 2023 at 7:00 PM.

- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.1 Information: Student Representative and Student Council- None

07.2 Information: Teacher(s) None

07.3 Information: Technology None

07.4 Information: Activities Director

- Class C Caucus information-
 - Golf State Qualifying changing from 25 individuals and 5 teams to 20 individuals and 4 teams.
 - Required practices for sports will be 8 now instead of 10 (except for football which will stay at 10 and golf which will stay at 2).
 - Volleyball teams will switch benches again starting this year.
- Ideas for the upcoming year
 - Buy Your Seat- sell reserved seats for the year in the gym. We can put their names on in Vinyl and that seat is theirs for the year. Not sure what to charge yet... Seen it done in Bainville.
 - Clash of the County- currently working with Lambert to make our football game a rivalry. Possibly looking into getting a donor to cover a tailgate party prior to it.

07.5 Information: Safety Committee

- Wade Hagler was present to present the new pick up and drop off procedures that will be put into place for the upcoming school year.
 - The safety committee has come to the conclusion that something had to be done with our current drop off and pick up procedures. It was determined that we needed to come up with a more orderly procedure for safety reasons. We feel as though we need to make our beginning and end of day procedure safer for our students that walk or ride bike to school. This will control the flow of traffic that happens at the beginning and the end of the school day. If the proposal is adopted by the board then at that time we will begin marking lanes and hanging signs.

We understand that this will take some adjustments, but are confident that this procedure will work well and be more efficient and most of all safe for our students and staff.

07.6 Information: Principal will be working on the registration for the start of the school year.

07.7 Information: District Clerk

- Michelle has ended our school fiscal year and balanced with the Treasurer in all accounts except payroll. She is hoping that over the next few months with the

changing of the payroll process, this will correct itself. She will be attending an E-rate training Tuesday in Glendive; has a zoom meeting with PowerSchool on Wednesday. The PowerSchool meeting begins the process of getting all of the student/parent forms entered into the system so they can be filled out and signed in the parent portal of PowerSchool. She will also be attending a clerk's meeting in Medicine Lake on Thursday and leaving for Nashville to attend the PowerSchool University training on Sunday morning the week of July 23-28.

07.8 Information: Superintendent

- Martha noted that she attended the meeting for the Delegate Assembly and found it very informational and helpful to discuss upcoming legislative issues for the 2025 legislative session. She also attended the workshop for Montana Petroleum Resources and came back with a plan to share this project with staff members for our students to be introduced to looking at how petroleum impacts our economy and world.
- Vacation is scheduled from July 27- August 2, 2023.
- Stay tuned to Facebook and our website for summer events and school information.
- School starts August 8 for new teachers, students start the 14th.
- Three of our committees have met or are scheduled to meet.
- Rental unit projects are in the completion stages, as is the gym floor.
- Communication system update: We are in the process of working on the details of what is necessary for the bidding process.
- Justin has called companies to have them come look at the situation and give us a proposal to fix the issue of the drainage problem at the back of the school.

07.9 Information: Trustees and Requests

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- June 5, 2023 (Regular Meeting)
- June 26, 2023 (Special Board Meeting)
- Wayne Q. made a motion to accept the meeting minutes.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- A. Warrants: #22677-22694, #22696-22702, #22704-22706, #22715-22722, and #22725-22731
- B. Claims: #957544 -957572, #957574-957575, and #957578-957589
- C. Voided Warrant(s): #22676, #22695, #22703, #22707-22714, and

#22721-22722

- D. Voided Payroll Check(s): #39173 and #39199-39202
- E. Extra-Curricular Activities Fund Balances: Checks #21657 and #21663-21669 with Deposit Registers with Balances
- F. Voided Extra-Curricular Activities Check Number(s): #21658-21662
- G. Canceled Warrants that are over one year old: #2269, #2267, and #2270

- Chandi T. made a motion to accept the finance report.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

- None

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

10.1 Action: Consider if any date changes are needed to the following regularly scheduled meeting: August 21, 2023.

- Wayne Q. made a motion to accept the proposed meeting date.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

11. ADJOURNMENT

11.1 Time of adjournment: 8:10 pm

A handwritten signature in black ink, appearing to read "David G. Smith", written over a horizontal line.

Board Chair

A handwritten signature in black ink, appearing to read "Michelle Reed", written over a horizontal line.

District Clerk

July 26th, 2023-SPECIAL SCHOOL BOARD MEETING-7:00 P.M.

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Wayne Quinell, Connie Smith, Chandi Tombre, Martha Potter, Superintendent, and Diana Miller, Payroll Assistant.

02. REGONITION OF VISITORS

02.1 Action: Recognize Visitors

- None

03. AGENDA

03.1 Action: Consider Agenda

- Wayne Quinnell made a motion to accept the agenda.
- Connie Smith seconded the motion.
- Discussion: None
- Shawn C., Wayne Q., Connie S. and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- **If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.**
- Visitor Sign In Sheet for Agenda Items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- **RECOMMENDATION: THE BOARD TAKES NO ACTION AT THIS TIME UNTIL THE AGENDA ITEM OCCURS.**

05. NEW BUSINESS

05.1 Action: Consider the possible hire and wages of the custodian position for the 2023-2024 school year.

- Candidate: Sabrina Dahl
- Interview was held on July 26th, 2023 at 6:20 p.m. in the Board Room.
- Candidate has already met the requirements of a background check.
- Classified Salary Schedule and experience will determine wages in accordance with Board Authority.

- Connie Smith made a motion to hire Sabrina Dahl for the Custodian position. Chandi Tombre seconded the motion.
- Discussion: It was discussed to give her one year of experience on the salary schedule. Also, if she gets her water license and boiler license she will be given the additional increases as described in the Classified Salary Schedule which is .50 increase for each license.
- Shawn C., Wayne Q., Connie S., and Chandi T. voted yes. The motion to hire was carried.

07. PUBLIC COMMENT FOR NON-AGENDA ITEMS

Summary: Open for citizens' comments.

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

Recommendation: Listen to citizens' comments. Board members are simply to hear the comments and there are no actions taken at this time. We can add to future agendas if desired.

08. DATE/TIME FOR NEXT REGULAR BOARD MEETING

08.1 Regular Board Meeting: August 21.2023 Time: 7:00 p.m.
Location: Boardroom

09. ADJOURNMENT

09.1 Time of Adjournment: 7:03 p.m.



Chairman of the Board



Clerk