

**APRIL 11, 2022- SCHOOL BOARD MEETING- 7:00 P.M.
SAVAGE SCHOOL**

7:00 P.M. Pledge of Allegiance

01. ROLL CALL

- Action: Establish Quorum
- Present: Shawn Conradsen, Tim Tharp, Connie Smith, Wayne Quinnell, Chuck Thiel, Angella Nelson, Principal, Martha Potter, Superintendent, Michelle Miller, Clerk.

02. RECOGNITION OF VISITORS

- Belle Schow, Teah Conradsen, Cassandra Moos, Kayleen Peters, Montana Osterman, Sarah Preeo and Hunter Riding

03. CONSIDERATION OF AGENDA

- **3.1 Action: Consider Agenda**
 - Connie S. made a motion to accept the agenda.
 - Wayne Q. seconded the motion.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS:

- The Savage School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.

05. NEW BUSINESS:

5.1 Action: Consider Non-Tenure or Obtaining Tenure Certified Teacher Recommended Renewals for 2022-2023 School Year as 1 FTE

- A. Non-Tenure: Kayleen Peters (Renewal)
- B. Non-Tenure: Scott Chapdelain (Renewal)
- C. Non-Tenure: Nate Louisignau (Renewal)
- D. Non-Tenure: Jeff Mead (Renewal)
- E. Non-Tenure: Tess Ler (Renewal)
- F. Non-Tenure: Riley Hagler (Renewal)
- G. Non-Tenure: Cortnee Cox (Renewal)
- H. Obtaining Tenure: Kiena Murray (Renewal)
- I. Obtaining Tenure: Sarah Preeo (Renewal)

- Wayne Q. made a motion to renew all Non-Tenure contracts and offer the two Tenure contracts for the 2022-2023 school year.
- Connie S. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

• **5.2 Action: Consider Renewal of Tenure Certified Teaching Staff**

1. FTE: Jill Verhasselt, Cassandra Moos, Montana Osterman, Melissa Sanders and Alan Hoffmann
2. 0.5 FTE: Angella Nelson
3. 0.5 FTE: Jessica Erickson

- Tim T. made a motion to renew the tenured certified teaching staff.
- Chuck T. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **5.3 Action: Consider hiring Drivers Education Teacher for the 2022-2023 School Year: Jeff Mead**

- Chuck T. made a motion to hire Jeff Mead as the 2022-2023 Drivers Ed teacher.
- Shawn C. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **5.4 Action: Consider the hire of the 2022-2023 Para educator**

- Wayne Q. made a motion to hire Lexi Joslin as the para educator for the 2022-2023 school year.
- Chuck T. seconded the motion.
- Discussion: Martha wanted it noted that Angie was not in on the decision making process because of family relations.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **5.5 Action: Consider the Graduating Class of 2023 Presentation of Senior Class Trip**

- Chuck T. made a motion to accept the presentation from the graduating class of 2023 for their Senior Class Trip.
- Connie S. seconded the motion.
- Discussion: The Junior Class represented by, Belle Schow, Teah Conradsen, and Hunter Riding along with their Advisors, Cassanrda Moos and Sarah Preeo, presented to the board a trip option with three choices for their 2023 Senior trip.
 1. Washington D. C.: currently they have Covid restrictions that everyone must be and show proof of vaccination. If the restrictions are lifted for the city this is the first choice.
 2. San Antonio: There are currently no travel restrictions.
 3. Montana: If either of the first two options fall through they are going to be traveling the state of Montana.
 4. They still have roughly \$1200-\$3355.00 to make in fundraising.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **5.6 Action: Consider Student Handbook change, in the sport of golf, to reflect the changes made through MHSA for purpose of lettering:**

- 130 golf strokes for girls and 110 golf strokes for boys at a marked meet.

- Wayne Q. made a motion to accept the MHSA ruling on lettering for golf.
- Chuck T. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **5.7 Action: Consider approach to hiring extracurricular positions, as the positions are not assumed renewed from year to year in accordance to the contractual language:**
 - Superintendent opens up the position after each season, in accordance to the extra-curricular contractual language and the Collective Bargaining Agreement Section 4: Vacancies and New Positions, which states: *“ Teachers within the district will have the opportunity to apply for vacated positions, new positions, and coaching positions by formal application during the first week of the posted notice of the position. Trustees will consider these applications prior to listing the position outside the district.”*
 - Should the trustees determine that the in-house certified applicant does not have the qualifications for the position; the position will then be advertised at large until filled. The board will allow the past current season extracurricular personnel to apply for the position with a cover letter only, all other applicants will need to complete a district application.
- Chuck T. made a motion to opening the positions in accordance to the extra-curricular contractual language and Collective Bargaining.
- Tim T. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.
- **5.8 Action: Consider approving Bryan Smith for a custodial/maintenance substitute for the 2021-2022 school year and the summer of 2022.**
 - Tim T. made a motion to approve Bryan Smith for a custodial/maintenance substitute.
 - Wayne Q. seconded the motion.
 - Discussion: Martha made note that with the opening for Tom’s position with summer coming if the position is not filled Bryan is willing to come in and do the floors but wages will have to be taken into consideration for the work being done.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.
- **5.9 Action: Consider approval of the 2022-2023 school year calendar.**
 - Wayne Q. made a motion to accept the 2022-2023 school calendar.
 - Connie S. seconded the motion.
 - Discussion: None
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.
- **5.10 Action: Consider Renewal of MUST insurance Michelle Miller Presenting:**
 - 3% Medical Increase for Employees and Retiree.
 - Connie S. made a motion to accept the increase in insurance.
 - Shawn C. seconded the motion.
 - Discussion: Michelle explained that the 3% would be roughly \$26.00 per person per month.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06. UNFINISHED BUSINESS

- **6.1 Action: Consider: The Safe Return to School and Continuity of Services Plan in Compliance with:**

1. Section 2001(i)(3) of the ARP Act that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.

- Wayne Q. made a motion to accept the Safe Return to School and Continuity of Services Plan.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

- **7.1 Information: Student Representative:**
 - None
- **7.2 Information: Teacher(s):**
 - 2023 Class trip Agenda Item 5.5 presented during 5.5.
- **7.3 Information: Activities Director:**
 - Myssie Sanders submitted activities report:
 - Continue with the same concerns in regards to finding enough help for home games.
 - The need for CDL bus drivers
 - Keeping the thoughts of another gym in the forefront of our minds due to time constraints and displacement of athletes and classes.
- **7.4 Information: Safety Committee:**
 - Wade Hagler submitted report:
 - The first Fire Drill with the integrated system that was installed in the shop was held and the system worked great.
 - More drills will be scheduled for April and May to get new protocols instituted and practiced.
- **7.5 Information: Principal:**
 - Angella Nelson reported:
 - Evaluations have been completed
 - Zones of Regulation training
 - End of year wrap up on paperwork started
 - Ongoing staff meetings
 - Working on next year's class schedules
 - Finishing winter sports coach evaluations
 - Attending Autism training
- **7.6 Information: District Clerk:**
 - Michelle Miller submitted current enrollment numbers and a worksheet with current budget vs expenditures.
- **7.7 Information: Superintendent:**
 - Martha reported the following items in her Superintendents report:
 - Reminder she will be out of the office April 15, 18-22 for vacation and April 25th for sick leave.
 - The meeting for opening of the bids will be ready and delivered to the board prior to her absence on the 15th.

- Continues to attend virtual meetings and trainings
- Our audit for the 2020-2021 school year will take place the week of April 11, 2022.
- Continue to check Facebook and our school website for up to date information.
- Flex day April 18, 2022, which means no school unless we need to make up a day because of weather or another emergency.
- Junior/Senior banquet will be held on April 25, 2022 at 6:00 P.M.
- Bids will open at 6:30 P.M. May 3, 2022.
- May meeting we will take action on the finances of the Concessions Activity Fund.
- Postponed the hiring of classified staff at our April meeting and will do it in May. Our classified needs are the same, as we do not have any place we can cut at this time.
- Classified evaluations have been completed.
- Wise construction has been working so please check out our new cement.
- Action will be needed on the new rubber covers for the runways at the May meeting if the cost is over \$5,000.00
- Skirting is needed on the doublewide trailer across the street from the Superintendent's house.
- The official contract from the DNRC has been received and signed. Once we receive our copy of the contract, we will file it accordingly.
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- **7.8 Information: Trustees and Requests:**
 - None

8.0 AGENDA ITEM # AND TITLE

- **8.1 Meeting Minutes: Action: Consider minutes from the following meeting(s)**

- A. April 2, 2022 (Special Board Meeting)
- B. March 31, 2022 (Special Board Meeting)
- C. March 21, 2022 (Regular Board Meeting)

- **A. April 2, 2022 (Special Board Meeting)**
 - Chuck T. made a motion to accept the minutes.
 - Connie S. seconded the motion.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.
- **B. March 31, 2022 (Special Board Meeting)**
 - Chuck T. made a motion to accept the minutes.
 - Wayne Q. seconded the motion.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.
- **C. March 21, 2022 (Regular Board Meeting)**
 - Connie S. made a motion to accept the minutes.
 - Shawn C. seconded the motion.
 - Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **8.2 A. Finance Report: Action: Consider the following finance transactions:**

- **Warrants: #22030-22061**

- Connie S. made a motion to accept the warrants.
- Wayne Q. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **8.2 B Finance Report: Action: Consider the following finance transactions:**
- **Claims: #956846-956870 and 956879**
- Wayne Q. made a motion to accept the claims.
- Shawn C. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **8.2 C Finance Report: Action: Consider the following finance transactions:**
- **Voided Warrant(s): NONE**

- **8.2 D Finance Report: Action: Consider the following finance transactions:**
- **Voided Payroll Check(s): NONE**

- **8.2 E Finance Report: Action: Consider the following finance transactions:**
- **Activities Fund Balances: Checks (#21325-21330 and #21332-21341) and Deposit Registers with Balances**
- Chuck T. made a motion to accept the activities fund balances and checks.
- Shawn C. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- **8.2 F Finance Report: Action: Consider the following finance transactions:**
- **Voided Extra-Curricular Activities Check(s): #21331**
- Chuck T. made a motion to accept the voided check.
- Wayne Q. seconded the motion.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

9.0 PUBLIC COMMENT FOR NON-AGENDA ITEMS:

1. The public comment section is intended to inform the trustees of concerns of the citizens.
2. The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
3. Public comment received at a meeting must be incorporated into the official minutes of the meeting.
4. Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
5. Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

**April 19, 2022- SPECIAL SCHOOL BOARD MEETING- 7:00 P.M.
SAVAGE SCHOOL**

7:02 P.M. Pledge of Allegiance

01. ROLL CALL

- Action: Establish Quorum
- Present: Shawn Conradsen, Tim Tharp, Wayne Quinnell, Connie Smith, and Michelle Miller, Clerk

02. RECOGNITION OF VISITORS

- Montana Osterman

03. CONSIDERATION OF AGENDA

- **3.1 Action: Consider Agenda**
- Connie S. made a motion to accept the agenda.
- Wayne Q. seconded the motion.
- Shawn C., Tim T., Wayne Q., Connie S., all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS:

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- None

05. NEW BUSINESS:

- **5.1 Review in-house applicants in accordance to the Collective Bargaining Agreement for the following extracurricular positions to be interviewed on May 9, 2022.**
 - **Elementary Boys Basketball Coach**
 - **Elementary Girls Basketball Coach**
 - **Junior High Boys Basketball Coach**
 - **Junior High Girls Basketball Coach**
 - **Varsity Head and Assistant Boys Basketball Coaches**
 - **Varsity Head and Assistant Girls Basketball Coaches**
 - **Varsity Head and Assistant Cheerleading Coaches**
 - **Concessionaire Fall and Winter Seasons**
- Tim T. made a motion to review in-house applications to fill the above listed extracurricular coaching positions with interviews to follow on May 9, 2022.

- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Connie S., Wayne Q., all voted yes, motion carried.
- **5.2 Consider Posting Notice of Nepotism According to Statute 2-2-302, MCA for the following positions.**
 - Possible hire of 2022-2023 Season Cheerleading Coach, Basketball Coach or Concessionaire.
 - Newspaper: Sidney Herald
 - Employee, Jill Verhasselt, possibly being recommended for the position(s) of Cheerleading Coach, Basketball Coach or Concessionaire after a possible interview at the May 9, 2022 meeting.
 - Relationship: Trustee Connie Smith
- Wayne Q. made a motion to post the Nepotism language and relations in the Sidney Herald.
- Tim T. seconded the motion.
- Discussion: None
Shawn C., Tim T., Chuck T., Connie S., Wayne Q., all voted yes, motion carried

06. UNFINISHED BUSINESS

- NONE AT THIS TIME

7.0 PUBLIC COMMENT FOR NON-AGENDA ITEMS:

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- Shawn C. mentioned that he attended the MDU meeting that took place on April 18, 2022, in regards to the dissolution of the MDU plant. He voiced his concerns about the funding that the school received with the coal mine in operation and how much it is affecting us with it being gone.
- Michelle informed the board that Mr. Pinocci was here Tuesday, April 19, 2022 to talk about the water project and his disappointment of having to hire an engineer. He commented that the only time an engineer needs to be hired, is on new construction.

8.0 DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

- **Regular Board Meeting: Date: May 9, 2022 Time: 7:00 P.M. Location: Boardroom.**

9. ADJOURNMENT

9.1 7:14 P.M.



Chairman



Clerk

- None

10.0 DATE AND TIME FOR NEXT REGULARLY SCHEDULED MEETING:

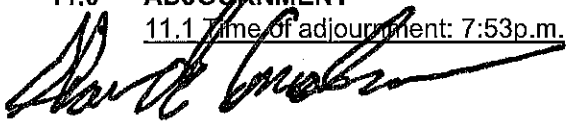
- **10.1 Action: Consider Scheduled: Date: Monday May 9, 2022 Time: 7:00 Location: Board Room.**

- Change needed due to hiring basketball coaches in accordance to the CBA of a two month hire from end of season. State basketball ended on March 12, 2022.

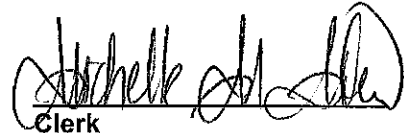
- Tim T. made a motion to hold the meeting May 9, 2022.
- Wayne Q. seconded the motion.
- Discussion: It was discussed that the reasoning for the early meeting was due to the wording and stipulations in the CBA.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

11.0 ADJOURNMENT

11.1 Time of adjournment: 7:53p.m.



Chairman



Clerk