

AUGUST 21, 2023- SCHOOL BOARD MEETING- 7:00 P.M.

SAVAGE SCHOOL

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Connie Smith, Chandi Tombre, Martha Potter, Superintendent and Michelle Miller, Clerk.
- Absent: Chuck Thiel and Wayne Quinnell

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Todd and Becky Dooley
- Myssie Sanders

03. AGENDA

03.1 Action: Consider Agenda

- Chandi T. made a motion to accept the agenda.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- None

05. UNFINISHED BUSINESS:

05.1 Action: Consideration of the Safe Return to School and Continuity of Services Plan and ARP updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Schools are also required to update the ARP report to the state on how the district used funding.

- Chandi T. made a motion to consider the Safe Return to School and Continuity of Services Plan and any ARP updates.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consider directing the superintendent to pay all monthly bills that have late fees and finances charges from September 1 through September 30, 2023.

- Connie S. made a motion to have the clerk pay the bills with late fees and finance charges.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06.2 Action: Consider having the superintendent designated as the Authorized Representative for Savage School for the 2023-2024 school year.

- Chandi T. made a motion to designate the superintendent as the Authorized Representative for Savage School for the 2023-2024 school year.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06.3 Action: Consider the Recommitment to the Prairie View Special Services Cooperative.

- Connie S. made a motion to recommit with Prairie View Special Services Cooperative.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06.4 Action: Consider the following 2023-2024 substitutes with completed background checks:

- Joe Slack: Educator
- Bailey Funk: Educator
- Chandi T. made a motion to approve Joe Slack and Bailey Funk for substitutes.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06.5 Action: Consider hiring the following personnel for the 2023-2024 sport seasons. All background checks are completed.

- Hannah Jepsen: Head Coach of Elementary and JH Volleyball
 - Nicki Reuter: Assistant Coach of Elementary and JH Volleyball
 - Michelle Miller: Winter Concessions
 - Bobbi Goff: Fall Concessions
- Connie S. made a motion to approve Hanna Jepsen as JH Volleyball Head Coach, Nicki Reuter as JH Volleyball assistant coach, Michelle Miller as winter season concession advisor, and Bobbi Goff as fall season concession advisor.
 - Chandi T. seconded the motion.
 - Discussion: None
 - Shawn C., Connie S., and Chandi T. all voted yes, motion carried

06.6 Action: Consider having the ability to use Felt, Martin Law for the 2023-2024 school year, if need arises.

- Chandi T. made a motion to have the ability to use Felt, Martin Law if the need arises.
- Connie S. seconded the motion.
- Discussion: Martha explained that the only time we use them is if need arises.
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried.

06.7 Action: Consider the Acknowledgement of Risk Form: Pick-up and Release Student(s) from the location of the Flying J Town Pump located at 3150 S. Central Avenue, Sidney Montana and direct the superintendent to align the Student Handbook language in accordance.

- Connie S. made a motion to accept the form.
- Chandi T. seconded the motion.
- Discussion: Becky and Todd Dooley signed up to speak on the agenda item and voiced their concern over the ability of their children driving themselves from the designated drop off at Town Pump in Sidney vs having to drive back from Savage especially if weather is questionable. Becky and Todd both explained that they do not have family in the Sidney area that could be readily available to pick up their children if they themselves were unable to be there.

Martha explained the legal concerns and why the language of the form was written in a manner to cover the district's liability for insurance purposes, since our school has no legal security and safety agreement with the Town Pump. Todd wanted to know why the change in policy now. Martha explained that the Handbook Committee brought this issue to light. Martha checked with the Montana School Board Association, (MTSBA) for a sample document. Kris Goss, MTSBA policy attorney, viewed the current Alternative Transportation Form and the handbook language in question. Kris, helped construct a form that met liability purposes for the district with the input from Matt Komac, Montana Schools Group Insurance Authority, (MSGIA). The MSGIA is the organization our district purchases insurance coverage from. The form presented would allow

students to be dropped off and picked up at the Town Pump in Sidney by the students' parents or other licensed drivers, who are adults 21 years of age and approved by the parents.

Becky asked what consequences were if this policy was not followed. She also brought up that other schools allow their students to drive themselves to golf and football practices that take place in other towns than where their school is located. Superintendent Potter acknowledged that may be true, yet it is the Savage School that is her responsibility to guide and protect for legal and liability purposes.

Myssie Sanders asked if Mrs. Potter, Superintendent, could look into modifying the form before a final decision was made to allow the parents to sign the form and have a person of the parents' choice act as a supervisor to observe the students who drove themselves to and from the Town Pump location.

Connie asked for the motion to be tabled and asked the board to direct the superintendent to contact MSGIA and MTSBA to ask about supervised arrival and departure and if the school at that time would be released of all liability.

- Shawn C., Connie S., and Chandi T. all voted yes, for the motion to be tabled until more information could be acquired.

06.8 Action: Consider allowing the superintendent to approve the price of fixing the sewer drain if the amount is over \$5000.00.

- Note: Should the sewer drain problem be more serious than what we have found to date, then a special board meeting to address this issue will need to be held.

- Chandi T. made a motion to allow the superintendent to approve the price of fixing the sewer, should the cost be over the \$5000.00 limit.
- Connie S. seconded the motion.
- Discussion: Martha has asked Justin to call Olson Plumbing to ask about this and would like to table this until after we hear from Mitch Olson. Doorbusters was here and found a split pipe and possible collapsed pipe. Shawn wants to know if this could be part of the drain issue by the locker rooms.

Motion was tabled until we can acquire more information.

06.9 Action: Consider the language changes in the Student/Parent Handbook pertaining to the directions on how to park in the Industrial Arts Parking Lot for the licensed high school drivers for student safety purposes.

- Licensed High School Drivers will:
 - Turn into the alley on the west side of the Industrial Arts Building Parking Lot coming east on Montana Street.
 - Park your vehicle perpendicular facing north toward Montana street away from the Industrial Arts building.
 - Start at the "School Zone" sign and continue filling the first row to the alley until the first row is full.
 - Once the first row is full, all other drivers perpendicularly park in the second row facing your vehicle directly towards the Industrial Arts

Building starting at the alley and continue the row to the second con ex building.

- This will make a total of two rows of vehicles all facing out. The first row will face Montana Street and the second row will face the Industrial Arts Building.
- All vehicles take a right-hand turn and exit onto Montana Street
- Next, take a left-hand turn onto Mesa Avenue and continue north.

- Chandi T. made a motion to accept the language changes to the handbooks.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried

06.10 Action: Consider the 260-day contracted employees to be paid out their excess vacation days.

- Connie S. made a motion to accept allowing the pay out of vacation time.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried

06.11 Action: Consider setting the date for the Annual Budget Meeting for August 24, 2023 at 7:00 PM in the Boardroom.

- Chandi T. made a motion to set the date for the Annual Budget Meeting.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.1 Information: Student Representative and Student Council- None

07.2 Information: Teacher(s)- None

07.3 Information: Technology – None

07.4 Information: Activities Director-

- Myssie talked about the state wanting to go to divisions and to leave it up to the schools to fight out the “district” part of each division. Myssie feels that we are going to be pushed to go to the same district that we are in for volleyball and wanted to make the board aware of what is coming up and that we are going to have to fight to stay in the 2-c district.

07.5 Information: Safety Committee-

- New pick up and drop off is going well, getting faster all the time.

07.6 Information: Principal –

- Angie stated that everything is going great for the start of the school year.

07.7 Information: District Clerk-

- Michelle thanked the board for allowing her the opportunity to go to the PowerSchool University for some much-needed updated training for the operations of PowerSchool. She has also recently got all the student/parent forms uploaded in to the PowerSchool system for students and parents to have the ability to go into their portals and fill out and sign student registration forms, etc. for the start of a new year. This has been a great tool and we are very appreciative of the board for allowing us the opportunity to purchase this add on module of the program. We have heard great things from the parents about moving to the paperless forms.
- Michelle also made apologies to the board for the last-minute budget information and she will work on time management for the upcoming year's budget process.

07.8 Information: Superintendent-

- Martha has an upcoming SAM meeting September 18 and 19th in Bozeman. If she attends, she will attend the board meeting online.
- There is a Montana Petroleum Resources Workshop that the staff is very interested in the project for the students.
- Martha and Angie have both been working with the Curriculum, Instruction and Assessment team for the Comprehensive Schools of Needs of Improvement. It would be great if a board member could volunteer to be on this team.
- The building committee needs to have a walkthrough of the buildings by the end of September. Wade will be in contact with the committee members.
- Technology and Rigor committee will meet in September to discuss the needs of the committee.
- Having a payroll clerk has been a very good experience.
- Rental units: both single wide trailers need new flooring, there is still work on decks to be done at the superintendent's house and the double wide that does not have a garage.
- We have been in touch with Steve Lalum in regards to a few issues that we have found with the floor.
- Wall mats will be installed in September.
- Science room lab tables have been ordered and installation will take place the week of August 23.
- Piping replacement should be finished August 18th, 2023 pending the ability to get all parts to arrive and be installed.
- Communications is on ongoing work. We found out that Montana's organization of MCS does not have the group, we had a proposal from, on their preapproved bidding list. We are checking with other companies that do meet the requirements of MCA 20-9-204.

07.9 Information: Trustees and Requests-

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- July 26, 2023 (Special Board Meeting)

- July 20, 2023 (Special Board Meeting)
- July 17, 2023 (Regular Board Meeting)
- Chandi T. made a motion to set the date for the Annual Budget Meeting.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- Warrants: #22732-22756
- Claims: #95758, 957591-957604, and #957606-957615
- Voided Warrant(s): #22683, #22780, and #22781
- Voided Payroll Check(s): NONE
- Extra-Curricular Activities Fund Balances: Checks: None
- Voided Extra-Curricular Activities Check Number(s): #21665
- Canceled Warrants: None
- Connie S. made a motion to accept the finance report.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Connie S., and Chandi T. all voted yes, motion carried

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

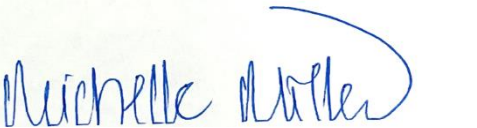
10.1 Action: Consider if any date or time changes are needed to the following regularly scheduled meeting: September 18, 2023 @ 7:00 PM.

11. ADJOURNMENT

11.1 Time of adjournment: 8:20 PM



Board Chair



District Clerk