

**SAVAGE PUBLIC SCHOOL REGULAR BOARD MEETING
JANUARY 11, 2024 7:00 P.M.**

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Connie Smith, Chandi Tombre, Martha Potter, Superintendent, via phone, Michelle Miller, Clerk.
- Absent: Angie Nelson

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Wade Hagler
- Leslie Messer
- Amelia Messer
- Myssie Sanders
- Gregg Hitchcock arrived at 7:17 P.M.

03. AGENDA

03.1 Action: Consider Agenda

- Chuck T. made a motion to accept the agenda.
- Wayne Q. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.

- None.

05. UNFINISHED BUSINESS:

05.1 Action: Consideration of the Safe Return to School and Continuity of Services Plan and ARP updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Schools are also required to update the ARP report to the state on how the district used funding.

- Wayne Q. made a motion to consider the Safe Return to School and Continuity of Services Plan.
- Connie S. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

05.2 Action: Consideration of the second reading of district policy 3141 Nonresident Student Enrollment

- Chandi T. made a motion to accept the second reading of policy 3141.
- Connie S. seconded the motion.
- Discussion: Martha spoke with Andy Sever about policy 3141. Andy then spoke with Kris Goss and together they will make sure this is addressed in the Integrated Strategic Action Plan. This does not go into the policy but will go into the plan.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consideration of directing the superintendent to have the clerk pay all monthly bills that have late fees and finance charges from February 1 through February 29, 2024.

- Wayne Q. made a motion to pay the bills.
- Chandi T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

06.2 Action: Consideration of funding the preliminary costs necessary to begin the application process of the Coal Board Grant, should the board determine that we want to pursue the Coal Board Grant for the project of a practice gym and exterior drainage.

- **Speaker: Leslie Messer, Richland Economic Development**

- Connie S. made a motion to pursue the process of applying for the Coal Board Grant.
- Chandi T. seconded the motion.
- Discussion: Leslie Messer was present to speak to the board on the Coal Board Grant. Leslie Messer works for Economic Development. This grant was only eligible to communities that were directly impacted by coal. Leslie reached out to colleagues across the state to see if Savage was eligible to apply for this grant. Lance Miller was called by the chairman of the coal board and was told that Savage needs to apply for this grant. The physical year that the coal board runs the timing of the grant process. July 29th would be when the application would be put together by Leslie. Leslie suggested that one project be done at a time, not both.

There is a company that is looking at coming into the coal mine in Savage and using that coal to make a variety of products.

Martha mentioned that we would need to reach out to an engineering firm to see what the cost would be for them to come look at some things with us. Martha has to find out with legal if the school district can donate to the Economic Development for Leslie Messer's services.

Gregg Hitchcock from the Sidney herald arrived at 7:17 P.M. in the middle of the presentation.

Shawn asked if what we were needing is someone to come in and tell us what this was going to cost. Martha would like to go in and find out what this is going to cost with either Bauer or Four front Engineering. Leslie said we need to just decide tonight if we are going to apply for the grant or not. (The application and bid have to be in by July 29, 2024.)

- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

06.3 Action: Consideration of the following safety maintenance projects to move forward with gathering quotes on the major projects over \$10,000: (Wade Hagler, Safety Chair, Presenter)

- Trees with aphids that are rotting on the playground and the rental on 429 4th Ave. S.
- Flooring in the single wide trailers.

- Seal the crack between the elementary building and the basketball court for drainage issues.
 - Handicap parking and sidewalks for the commons and the shop area.
 - Replace carpets: stairs, landings, speech room, library, math, second grade, and kindergarten.
 - Repair leaks in the roof between the original school and 1976 construction joints.
 - Siding and window replacement on the office wing and industrial arts building.
 - Elementary wing siding: 2025-2026 SY
- Wayne Q. made a motion to gather quotes for the major projects over \$10,000.00.
 - Shawn C. seconded the motion.
 - Discussion: Wade stated that based of the inspections that took place a couple of months ago, the project that was determined to be most urgent was the handicap accessibility for the commons area and industrial arts building, along with sidewalks and cement in front of the industrial arts building, as that is now used for staff parking due to our safety changes of drop off and pick up of students. At this time there is no handicap accessibility by the Commons door and no handicap accessibility ramps or sidewalk by the industrial arts building.

The second most urgent area is the administration wing needing is the wood siding and the office windows replaced for safety and energy efficiency.

Other areas that need attention is the carpets on the stairs and some of the classrooms, as they are in need of replacement due to age and wear.

The trees on the playground are needing to come down or treated with a product to kill aphids. The trees are extremely old. Some are rotten and hollowed out. The cost of treatment is roughly \$200-\$300 a tree. Our options are to trim and treat the trees without damaging the trees further, or cut the trees down, and use pesticides to kill the aphids. Shawn asked if treating them would be worth it. Wade suggested seeing if they could come in and trim them up and then try to treat them and remove the ones that need to be taken out. We must at least trim, treat, and remove dead trees, even should we replace the trees with other trees that are not subject to aphids. The other tree needing to be treated or removed is located on 429 4th Avenue South.

The leaks on the roof of the building are between the new and old parts of the building. Several solutions have been tossed around but nothing concrete has been decided. The old roof over the auditorium needs some attention as well. Thiel Brothers have not mentioned roofing issues at this time when they have repaired other leaks, yet they have said the roof has aged.

Martha would like the board to prioritize what needs to be done first. Shawn would like to see the siding and windows repaired first, along with the handicap parking, and sidewalks being taken care of. Chuck feels the trees need to be taken care of immediately for the safety of our students.

- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

06.4 Action: Consider the following MHSA By-Law Proposals that were presented by the various school districts and the MHSA Executive Board for the purpose of providing direction to the Superintendent and Activities Director for Savage Public School on the upcoming agenda items at the Annual MHSA meeting, which will be held at the Best Western Plus GranTree Inn in Bozeman January 15, 2024.

1. Proposal to Amend Membership and Association Contest By-Law: Valley Christian.

- Chandi T. made a motion to consider the proposal to amend the membership and association contest by-law.
- Wayne Q. seconded the motion.
- Discussion: Some clarity was needed to make the decision and the consensus was that everyone should have to pay the MHSA fees.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted no, motion carried.

2. Proposal to Amend Eligibility By-Law for Homeschool/Non-Public School Transfers in District: Helena High School.

- Chandi T. made a motion to consider to amend eligibility by-law for homeschool/non- public school transfers in district. The board is going to allow the Activity Director to make this decision on behalf of the board.
- Wayne Q. seconded the motion.

- Discussion: The law in Montana is changing so there will be open enrollment. MHSA is going to have to answer this question.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

3. Proposal to Amend Eligibility By-Law Exception to the Bricks and Mortar Rule: Billings West

- Wayne Q. made a motion to consider to amend eligibility by-law exception to the brick and mortar rule. The board is going to stand with Myssie Sanders, our activity director, vote for this on behalf of the board.
- Chuck T. seconded the motion.
- Discussion: Martha commented that she understands what is being said, but until Myssie hears what Billings West has to say, this may not be in the best interest of students.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

4. Proposal for an Addition to by-Law Article VIII, Section (2) General Penalties: MHSA Executive Board

- Chandi T. made a motion to consider an addition to by-law Article VIII, section (2) general penalties.
- Chuck T. seconded the motion.
- Discussion: Myssie explained that NFHS has to be used for any MHSA event. This is what MHSA requires and are wanting to fine districts \$500 for every game NFHS is not used.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted no, motion carried.

5. Proposal to Add a New MHSA Executive Board Member: MHSA Executive Board

- Chuck T. made a motion to add a new MHSA executive board member. The board will back our Activity Director's decision on how to vote.
- Wayne Q. seconded the motion.
- Discussion: Martha explained that these schools already have a chance to be on this board. Martha would not vote yes or no on this, as it could have a political undertone and recommended abstaining.

- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted to abstain, motion carried.

6. Proposal to Amend MHSA Eligibility Requirements for Approved Charter Schools: MHSA Executive Board

- Chuck T. made a motion to amend MHSA eligibility requirements for approved Charter Schools: MHSA Executive Board. The board will back Myssie's decision on how to vote.
- Wayne Q. seconded the motion.
- Discussion: Myssie explained that this is the eligibility requirements for a Charter school. Martha felt there may be more legal information needed before voting. Therefore, it would be in the board's best interest to allow Myssie Sanders, our AD, to listen to this and make a decision for the good of the district.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted to abstain, motion carried.

7. Proposal to Amend Rule on Adding Sports or Activities in the MHSA: MHSA Executive Board

- Wayne Q. made a motion to amend rule on adding sports or activities in the MHSA: MHSA Executive Board.
- Chandi T. seconded the motion.
- Discussion: Myssie said this is really simple. If a district wants to add a new sport in the state of MT the district has to do an interest survey. This proposal is simply stating to get rid of this survey. If there is enough interest in adding the sport then it should be up to the school.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

8. Proposal to Amend By-Law for Proposals to MHSA Executive Board: MHSA Executive Board

- Chandi T. made a motion to amend by-law for proposals to MHSA Executive Board: MHSA Executive Board
- Connie S. seconded the motion.
- Discussion: There is not a ruling to get MHSA proposals out in a timely manner and this proposal would require a time frame.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

9. Proposal to Amend By-Law for Expedited Hearings to the MHSA Executive Board: MHSA Executive Board

- Chuck T. made a motion to consider Amend By-Law for Expedited Hearings to the MHSA Executive Board: MHSA Executive Board. The board directed Myssie to make the decision on how to vote on this item once all information is shared at the MHSA meeting.
- Wayne Q. seconded the motion.
- Discussion: Myssie said this can go both ways. Martha pointed out that the MHSA board members are elected officials of their organization and this is their job, therefore they should not be allowed to charge a \$250.00 fee. Martha recommended to abstain.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted abstain, motion carried.

10. Proposal to Form Committee to Student E-sports: Sidney High School

- Chuck T. made a motion to allow MHSA to form committee for student E-sports: Sidney High School. The board will back support Myssie's decision on her vote once hearing further information at the meeting.
- Chandi T. seconded the motion.
- Discussion: Myssie said this came up last year and if the other proposal passes, this will not even be voted on it will go through.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted to abstain, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.1 Board Reports:

07.1 Information: Student Representative and Student Council

07.2 Information: Teacher(s)

07.3 Information: Technology

07.4 Information: Activities Director

- Sponsorship Fundraiser

We ran our bi-yearly sponsorship fundraiser and raised about \$6500. We are hoping to spend these funds on new shoulder pads for the football team and then look into other needs/wants of our teams.

- Football Uniforms

We are working with Red Rock Sporting Goods out of Miles City to purchase new football uniforms as many of ours have ripped out in the backs due to normal wear and tear. We will be presenting the design and the cost in the next meeting. The funds for these uniforms were raised over the past 3 years using the golf fundraiser.

- Divisional Golf
We are hosting Divisional Golf this year and will be in need of volunteers. Please help put the word out as we want this event to be successful so that we can bid for State Golf next year.
- MHSA Annual Meeting
Myssie reported she will be attending the MSHA annual meeting January 15, in Bozeman.

07.5 Information: Safety Committee

- Communications
We had a zoom meeting with our communication provider. Martha, Riley and Wade sat in on the meeting. We were all very impressed with what they had to offer. We received a materials bid and are currently waiting for the installation bid. We feel as a group this is a good fit for our shortcomings in communication.
- Building inspection findings
Our committee is in the process of putting bids together to fix the problems we deemed as taking top priority to fix. Once we have these bids, we will submit them and wait for the board's recommendation as to how to proceed.
- School Safety Plan
We are in the process of updating our Emergency Response Guide. We are adding a Threat Assessment piece to this plan as well as updating the language and procedures in our current plan. We will submit this plan when we have completed it and await your approval to proceed.
- Safety Drills
We are on schedule with our Safety Drills
- Safety Repairs of Campus and Rentals
 - Agenda Item 06.3

07.6 Information: Principal

- Working on purchasing a new elementary reading curriculum.
- Attending Leadership, Rigor, Safety and Petroleum meetings.
- Evaluations are ongoing.
- Started conducting classroom walkthroughs.
- Helping at basketball games where and when needed.
- Subbing as needed.
- Conducting elementary and high school staff meetings.
- Helping with the Integrated Strategic Action Plan and Comprehensive Needs of improvement paperwork.
- Attending homeless liaison meetings monthly.
- Attending Principal regional monthly meetings/

07.7 Information: District Clerk

- Infinite Campus demo meeting January 8, 2024.

- W-2's and 1099 have been completed and mailed.
- New minimum wage went into effect January 1, 2024. It is now \$10.30/hr.

07.8 Information: Superintendent

Superintendent's Board Meeting Report January 11, 2024

I will be texting/calling each board member no later than the evening before the scheduled meeting. The purpose of the communication is to check that all necessary information is available to board members pertaining to any agenda item.

I. Professional Information

- Professional or Personal Dates:
 - Virtual or onsite Meetings
 - School Improvement: Ongoing professional meetings through the end of the school year and possibly beyond.
 - Prairie View Coop: Quarterly Meetings, Professional Development for Staff through the Curriculum Consortium and CSPD Region I
 - MTSBA: Thursday Think Tank and further legal training are usually three afternoons spread through the month on various topics.
 - NEMASS: These in person meeting are held monthly on the first Wednesday of the month.
 - Delegate Assembly: The next meeting will be announced.
 - SAM: None
 - Personal Leave: I have two yearly medical appointments on January 9th and January 23, 2024. Potter and I are also waiting to hear about the condition of his father, as he is gravely ill. I will keep the board informed when the time comes.

II. School Affairs:

- Students and Events:
 - Please refer to Facebook and our website for school events.
- Operations:
 - Committees are meeting to address the extra components of the Integrated Strategic Plan.
 - We are working on the 2024-2025 school calendar and professional development.
 - MTSBA will be sending the draft document of the ISAP.
- School Safety, Maintenance, and Project Updates:
 - School Safety:

- The safety and building committee have looked at safety issues that need to be addressed. Wade Hagler will report and explain the necessary repairs.
- Maintenance and Projects:
 - Projects:
 - Drainage Project: Hooray we are completed.
 - Rentals: Top Gun floor has been the flooring company that has measured for flooring for the trailers and the school. We should know the estimated amount by the next meeting.
 - The wooden steps on two of the other rentals are on the list for repair.
 - Gym: Steve Lalum has been contacted about the gym floor. He is still working on scheduling a visit. No change in this report.
 - Communication system: We have reached out to the CDW-G company for further information, as suggested by MCS and have been working with their team on a virtual meeting. We have a price for the materials, yet we are still working on the installation price before we can move this to board for a vote.

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- December 18, 2023 (Regular Board Meeting)
- January 4, 2024 (Special Board Work Meeting)
- January 4, 2024 (Special Business Meeting)
- Connie S. made a motion to accept the meeting minutes.
- Chandi T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- A. Warrants: #22907-22929 and 22931
- B. Voided Warrant(s): #22930
- C. Claims: #957763-957790
- D. Voided Payroll Check(s): NONE
- E. Extra-Curricular Activities Fund Balances:
Checks: #21771-21782 and #21784-21793
- F. Voided Extra-Curricular Activities Check Number(s): #21783
- G. Canceled Warrants: NONE

- Wayne Q. made a motion to accept the finance report.
- Shawn C. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- None.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED AND SPECIAL MEETINGS

10.1 Action: Consideration of a special meeting on January 15, 2024 at 7:00 PM for the purpose of hiring coaches for the 2024-2025 volleyball, football, and junior high basketball seasons.

- Chuck T. made a motion to hold a special meeting on Monday January 15, 2024 to hire coaches.
- Chandi T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

10.2 Action: Consideration of the February 19, 2024 regular scheduled meeting at 7:00 PM.

- Chuck T. made a motion to accept the date and time of the regularly scheduled meeting.
- Wayne Q. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.

11. ADJOURNMENT

11.1 Action: Consider adjournment of the meeting.

- Wayne Q. made a motion to adjourn the meeting at 9:01 P.M.
- Chandi T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. and Chandi T. all voted yes, motion carried.



Board Chair



District Clerk