

JUNE 16<sup>TH</sup>, 2020—REGULAR SCHOOL BOARD MEETING—7:00 P.M.  
SAVAGE SCHOOL  
AUDITORIUM

PRESENT: Shawn Conradsen, Kayleen Peters, Lance Miller, Charles Thiel, Principal, Angella Nelson, Superintendent, Martha Potter and Clerk, Diana Miller

VISITORS: Josh Schmierer, Melissa Sanders and Cassandra Moos

3.0 CONSIDER AGENDA

- Lance Miller made a motion to approve the agenda as presented. Kayleen Peters seconded the motion. Shawn, Kayleen and Lance voted yes and the motion carried.

4.0 PUBLIC COMMENT FOR AGENDA ITEM

- There was no public comment for agenda items.

5.0 UNFINISHED BUSINESS

5.1 CONSIDER FOLLOW UP OF SCHOOL DRAINAGE MEETING WITH INTERSTATE ENGINEERING

- Josh Schmierer from Interstate Engineering presented a design consideration from Interstate Engineering.
  - Items he brought to the attention of the Board included MDU removing the light pole on the north eastern corner of the cafeteria.
  - Contacting Roger Beyer to clarify the drainage situation between the cafeteria and the gym door area and the sewer entrance on the north side of the cafeteria, whether it was a sewer entrance or the grease trap for the cafeteria.
- Lance Miller made a motion to accept the design consideration presented by Interstate Engineering with MDU taking down the electrical pole and talking to Roger Beyer about the drainage issue between the cafeteria and gym doors. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, and Charles voted yes and the motion carried.

5.2 CONSIDER RESCINDING HIRING OF SUMMER GROUNDSKEEP: MICHELLE MILLER DUE TO POLICY 1512—CONFLICT OF INTEREST

- Nepotism notice needs to be published in the paper 15 days before taking action.
- Lance Miller made a motion to rescind the hiring of Michelle Miller. Kayleen Peters seconded the motion. Shawn, Kayleen and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.

6.0 NEW BUSINESS

6.1 CONSIDER POSTING NOTICE OF NEPOTISM ACCORDING TO STATURE 2-2-302 MCA: POSITIONS 2020-2021 ADMINISTRATIVE ASSISTANT AND 2020 SUMMER GROUNDSKEEPER

- Lance Miller made a motion to publish the Nepotism Notice in the Roundup. Shawn Conradsen seconded the motion. Shawn, Kayleen, and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.

6.2 CONSIDER CONTRACT RENEWALS FOR THE 2020-2021 SCHOOL YEAR

6.2a CONSIDER PRAIRIE VIEW MEMBERSHIP FEE-\$3160.00

- Kayleen Peters made a motion to approve the Prairie Membership Fee for the 2020-2021 school year. Lance Miller seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

6.2b CONSIDER MSGIA LIABILITY INSURANCE FEE \$18,897.00

- Lance Miller made a motion to approve the MSGIA Liability Insurance for the 2020-2021 school year. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

6.3 CONSIDER RAISES FOR CLASSIFIED STAFF: CHOOSE AMOUNT OF RAISE

- Lance Miller made a motion to offer the classified staff a 1.70% raise. Charles Thiel seconded the motion. Discussion was had. Shawn, Kayleen, and Charles voted yes. Lance Miller abstained. The motion carried.
- 6.4 CONSIDER ADJUSTING RENTAL FEES OF SCHOOL RENTAL PROPERTIES, WITH RENTERS CONTINUING TO PAY ALL UTILITIES
- Single wide trailers: School employee \$300.00--Non- school renter's fee \$500.00
  - Double Wide trailer no double garage: School employee \$400.00--Non-school renter's fee \$600.00
  - Double Wide trailer with double garage: School employee \$500.00--Non-school renter's fee \$700.00
  - Lance Miller made a motion to approve the adjustment of rent as presented. Shawn Conradsen seconded the motion. Discussion was had. Lance, Kayleen, and Charles voted yes. Shawn Conradsen voted no and the motion carried.
- 6.5 CONSIDER REOPENING SCHOOL TO STUDENTS AND THE PUBLIC FOR EDUCATION, EVENTS, AND SCHOOL RELATED BUSINESS, WHILE CONTINUING TO FOLLOW ALL SCHOOL PROCEDURES, POLICIES AND PRECAUTIONARY MEASURES ADOPTED BY THE BOARD OF TRUSTEE, PROVIDED BY THE GOVERNOR OF MONTANA, AND DIRECTED BY THE RICHLAND COUNTY HEALTH DEPARTMENT FOR ALL PHASES OF REOPENING AND BEYOND. AUTHORIZE THE SUPERINTENDENT TO MAKE DECISIONS IN ACCORDANCE TO SCHOOL PROCEDURES, POLICIES, AND PRECAUTIONARY MEASURES.
- Lance Miller made a motion to reopen school for students and the public for education events and school related business and to authorize the Superintendent to make decisions in accordance to school procedures, policies and precautionary measures for reopening. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.
- 6.6 CONSIDER OPENING GYM AND WEIGHT ROOM FOR 2020-2021 HIGH SCHOOL STUDENT ATHLETES
- Kayleen Peters made a motion to open gym and weight room for 2020-2021 High School student athletes. Shawn Conradsen seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.
- 6.7 CONSIDER THE FOLLOWING HIRES FOR THE 2020-2021 SCHOOL YEAR
- Physical Education: Jeff Mead
  - Fifth Grade Position: Sandie Jepsen
  - Sixth Grade Position: Candidate to be Announced
  - Varsity Head Track and Field Coach: Nicki Reuter
  - Varsity Assistant Track and Field Coach: Brady Reuter
  - First Grade Position: Kayleen Peters(Second to last order of business before adjournment)
- 6.7a Lance Miller made a motion to hire Jeff Mead as the Physical Education teacher for the 2020-2021 school year. Charles Thiel seconded the motion. Shawn, Kayleen, Lance, and Charles voted yes and the motion carried.
- 6.7b Lance Miller made a motion to hire Sandie Jepsen as the Fifth Grade Teacher for the 2020-2021 school year. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, and Charles voted yes and the motion carried.
- 6.7c Lance Miller made a motion to hire Scott Chapdelaine as the Sixth Grade Teacher for the 2020-2021 school year pending background check. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.
- 6.7c Lance Miller made a motion to hire Nicki Reuter as the Head Varsity Track and Field Coach. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

6.7c Lance Miller made a motion to hire Brady Reuter as the Assistant Varsity Track and Field Coach. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

6.8 CONSIDER ACCEPTING BOARD MEMBER'S POSSIBLE RESIGNATION AND DECLARE BOARD MEMBER VACANCY(MOVED TO LAST ORDER OF BUSINESS)

## 7.0 REPORTS

7.1 STUDENT REPRESENTATIVE—NO REPORT

7.2 TEACHER—NO REPORT

7.3 ACTIVITIES DIRECTOR—MELISSA SANDERS

- MHSА has indicated that they have planned some tiers for beginning sports this fall.
  - Tier 1—Go forward as scheduled
  - Tier 2---Delay if there is an outbreak. Cancel all non-conference games.
  - Tier 3---Have a longer delay.
  - Tier 4---Season interrupted.
  - Tier 5---Season delayed.
  - Tier 6---Swap Spring and Fall Sports around.
  - Tier 7---Play all sports at once.
- Music instructors have to take a copyright class before they can attend Music Festivals.
- They want to change Class C qualifying standards for Track and Field.
- They want to change qualifying standards for Golf. Athletes must qualify twice or participate in Divisionals. MHSА has made a committee to discuss this.
- NIAAA is having online training.

7.4 PRINCIPAL---ANGELLA NELSON—NO REPORT

7.5 DISTRICT CLERK---DIANA MILLER

- Estimated Enrollment is about 111 students K-12
- Elementary General Fund Budget Balance as of today is \$16,846.79.
- High School General Fund Budget Balance as of today is \$718.70.
- Still receiving in ordered curriculum and supplies.
- Paid teachers their remaining salaries on June 15<sup>th</sup>, 2020.

7.6 SUPERINTENDENT---MARTHA POTTER

- Attendance at on-line meeting several times a week.
- NEMAS has resumed meetings on Wednesdays.
- Attended MASBO meeting on-line on June 24<sup>th</sup>, 2020.
- Senior Class trip is progressing.
- We are still in the process of filling an elementary position.
- Discussion of how to start the beginning of the year will be held once there is clearer direction.
- The phone conference on May 26<sup>th</sup>, 2020 at 8:15 a.m., with Corey Fong, (MDU Foundation Manager), Leslie Messer (Richland Economic Development) and Loren Young, (Richland County Commissioner) was informative. I will be applying for a grant for our drinking water repair.
- The floors and grounds are looking amazing.
- Building Committee needs two Board members. Brandon Ler has volunteered.
- McGrady and Walla Construction are coming June 13-15, 2020 to look and prepare estimates.
- Tim Tharp delivered the cruiser to Glasgow on Monday and the yellow bus to Hot Wheels on Tuesday.
- Tim reported that “the Cruiser drove very well, shouldn’t have any problems at all—minor leak noticed on the floor Monday morning once the floor was clean and I told them in Glasgow.”

- Tim reported “Old Yeller needs a front-end alignment as the passenger side steering tire isn’t wearing evenly. I told Hot Wheels to go ahead and fix that. Hot Wheels also indicated that they would be interested in doing service work on the cruiser.”
- We are installing the four phones and the Aiphone has been installed in Diana’s room.
- I will be ordering bullhorns for our outside speaker needs for safety drills.
- Big Sky and Windows have been contacted to replace the lunchroom glass areas that are cracked or have a hole.
- Once repaired we will cover the window.
- Hawkins met with me on Wednesday, June 10, 2020.
- Discussion was about a solution to the water problem and where the PECS piping begins and ends in the building to identify when the copper is picked up in the drinking water
- Solution to copper is to replace the water lines.
- I will get an estimate to replace all copper piping, so I can write the MDU grant for this project.
- Drainage is a Board Agenda Item
- Gym Railings are still being worked on by Bauer Architects and I as the design his engineer has sent had issues.
- Repairs on the upper level secondary Fire Escape and Northeast Gym Doors will not be done until July
  - I will call Prairie Electric for an estimate and time to fix the exit sign.
  - Please suggest who to call for the cement pad.

## 8.0 CONSENT AGENDA

### 8.1 CONSIDER MEETING MINUTES FROM

May 19<sup>th</sup>, 2020 Regular Board Meeting

May 28<sup>th</sup>, 2020 Special Board Meeting

8.1a Lance Miller made a motion to approve the Board Meeting Minutes for May 19<sup>th</sup>, 2020 as presented. Shawn Conradsen seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

8.1b Kayleen Peters made a motion to approve the Board Meeting Minutes for May 28<sup>th</sup>, 2020 as presented. Lance Miller seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

### 8.2 CONSENT AGENDA—FINANCE REPORT

8.2a CONSIDER FINANCE REPORT WARRANTS: #21045-#21082

Kayleen Peters made a motion to approve the warrants as presented. Lance Miller seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

8.2b CONSIDER FINANCE REPORT CLAIMS: #955669-#955697

Kayleen Peters made a motion to approve the claims as presented. Shawn Conradsen seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

8.2c CONSIDER FINANCE REPORT VOIDED WARRANTS: NONE

8.2d CONSIDER FINANCE REPORT VOIDED PAYROLL CHECKS: #38054-#38055

Kayleen Peters made a motion to approve the Voided Payroll checks. Lance Miller seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

8.2e CONSIDER FINANCE REPORT EXTRA CURRICULAR ACTIVITIES FUND  
BLANCES: CHECK AND DEPOSIT REGISTERS WITH BALANCES

Lance Miller made a motion to approve the Extra Curricular Activities report as presented. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and the motion carried.

8.2f CONSIDER FINANCE REPORT VOIDED EXTRA CURRICULAR ACTIVITIES  
CHECK : NONE

9.0 PUBLIC COMMENT FOR NON-AGENDA ITEMS

There was no public comment on non-agenda items.

GO BACK TO NEW BUSINESS ITEMS 6.7 F AND 6.8

6.7f CONSIDER HIRING KAYLEEN PETERS FOR FIRST GRADE POSITION

Lance Miller made a motion to hire Kayleen Peters as the First Grade Teacher for the 2020-2021 school year. Shawn Conradsen seconded the motion. Shawn, Lance and Charles voted yes and Kayleen Peters abstained. The motion carried.

6.8 CONSIDER ACCEPTING BOARD MEMBER'S POSSIBLE RESIGNATION AND DECLARE A BOARD MEMBER VACANCY (PENDING DECISION OF 6.7F)

Lance Miller made a motion to accept Kayleen Peters' resignation from the Board and declare a Board vacancy. Charles Thiel seconded the motion. Shawn, Lance and Charles voted yes and the motion carried.

10.1 CONSIDER SCHEDULED DATE FOR THE NEXT REGULAR BOARD MEETING: TUESDAY, JULY 21<sup>ST</sup>, 2020 AT 7:00 P.M. IN THE AUDITORIUM

Lance Miller made a motion to approve the next regular meeting on July 21<sup>st</sup>, 2020 at 7:00 p.m. Shawn Conradsen seconded the motion. Shawn, Lance and Charles voted yes and the motion carried.

11.0 ADJOURNMENT

The meeting adjourned at 8:56 p.m.

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Chairman

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Clerk