

**SAVAGE SCHOOL**

**OCTOBER 17, 2022- REGULAR SCHOOL BOARD MEETING- 7:00 P.M**

**01. ROLL CALL**

**01.1 Action: Establish Quorum**

- Present: Tim Tharp, Chuck Thiel, Connie Smith, Martha Potter, Superintendent, Angella Nelson, Principal and Michelle Miller, Clerk
- Absent: Shawn Conradsen & Wayne Quinnell
- Arrival Time:
  - Shawn Conradsen- 7:46
  - Wayne Quinnell- 7:10

**02. RECOGNITION OF VISITORS**

**02.1 Action: Recognize Visitors**

- Myssie Sanders, Sarah Preeo, Cassandra Moos and Belle Schow

**03. AGENDA**

**03.1 Action: Consider Agenda**

- Chuck T. made a motion to accept the agenda.
- Connie S. seconded the motion.
- Discussion: None
- Tim T., Chuck T. and Connie S. all voted yes, motion carried.
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**04. PUBLIC COMMENT FOR AGENDA ITEMS**

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
  
- None

**05. UNFINISHED BUSINESS:**

**05.1 Action: Consider The Safe Return to School and Continuity of Services Plan updates in compliance with:**

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
  
- Connie S. made a motion to accept the safe return to school and continuity plan.
- Chuck T. seconded the motion.
- Discussion: None

- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**05.2** Action: Consider rescinding the September 19, 2022 motion of the proposal for a Tornado scrubber from Brother Services in the amount of \$19,438.00 for the machine only, because we found the exact machine cheaper from another company.

- Wayne Q. made a motion to rescind the proposal from Brother Services.
- Chuck T. seconded the motion.
- Discussion:
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

## **06. NEW BUSINESS**

**06.1** Action: Consider the purchase of the Tornado scrubber from Clean Freaks in the amount of \$19,175.54.

- Included in this package: 1 x Trusted Clean Dura 17" Electric Auto Scrubber w/pad driver
  - Two cases of Floor Degreaser
  - Two cases of Defoamer vacuum motor protectant
  - One Trusted Clean Dura 17" Scrubbing Brush
  - Five 17" Red Light Duty Scrubbing Pads case of 5
  - Tornado BR 28/27 Auto Scrubber w/cylindrical brushes 27 gallon
  - 17" white carpet scrubbing bonnet w/green agitation stripes
  - 17" blue microfiber hard floor and carpet cleaning bonnet
  - Warranty included at a longer duration than on Brother Service
  - Free shipping and handling
  - Overall savings \$262.46
- Connie S. made a motion to purchase the Tornado scrubber from Clean Freaks.
  - Tim T. seconded the motion.
  - Discussion: None
  - Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.2** Action: Consider 2nd Readings of the following policies:

- A. Policy 2113 Instruction: Preschool Program and Guidelines
- B. Policy 3305 Students: Use of Restraint, Seclusion, and Aversive Techniques for Students (New Policy)
- C. Policy 3310P1 Students: Student Risk Assessments ( New Policy)
- D. Policy 5450 Personnel: Employee use of Electronic Mail, Internet, Networks, and District Equipment (Updated from 2008)
- E. Policy 5450F Personnel: Employee Equipment Use, Internet Conduct, and Network Access Agreement (New Policy Form)
- F. Policy 7265 financial Management: Use of Enhanced Tax Credit Receipts (New)
- G. Policy 8502 Non Instructional Operations: Construction and Repairs (New)

- Chuck T. made a motion to accept the second reading of the policies in accordance to Policy 1310.
- Connie S. seconded the motion.
- Discussion:
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.3** Action: Consider giving the superintendent the ability to approve repairs on the cruiser and yellow activity bus when the amount exceeds \$5000.00 per bus for the 2022-2023 school year; and discuss the future plan for the buses.

- Wayne Q. made a motion to allow the superintendent to approve the repairs on the activity buses when the amount exceeds \$5,000.00 for the 2022-2023 school year.
- Chuck T. seconded the motion.
- Discussion: Martha explained that the cruiser is sitting at Harlow's in Bismarck waiting for the approval to get fixed. They cannot return the AC lines if they not need them but they will not know until they get a compressor and if they would be needed because of the condition they are in. Martha told them that if they were not needed to send them home with the bus since the school will have paid for them. Tri County cannot do the repairs needed on the cruiser bus at this time.  
The yellow activity bus has to have a DOT inspection from a Highway Patrol. The panel board has to be replaced along with the seat. The seat has been an issue with quite a few drivers. The title dates are being looked at but Martha has been looking into this and the title date is when the vehicle was manufactured not when it is sold.  
Martha has also asked Wade to look in to some smaller cruiser style buses just for future reference.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.4** Action: Consider directing the superintendent to have the clerk pay all monthly bills, that have late fees and finances charges, from November 1 - November 30, 2022.

- Chuck T. made a motion to give permission for bills to be paid.
- Wayne Q. seconded the motion.
- Discussion: Martha just explained that this was brought up at Masbo to have this approved so the late fees acquired with some of these bills is outrageous.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.5** Action: Consider a technology stipend for Riley Hagler, \$2700 quarterly for the fiscal year.

- Connie S. made a motion to pay a technology stipend of \$2700.00 quarterly for the fiscal year to Riley Hagler.
- Wayne Q. seconded the motion.
- Discussion: Martha explained that there is not enough time in Riley's day to get all the technical duties completed.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.6** Action: Consider the hiring of the following position for the 2022-2023 school year.

- Varsity Boys' Basketball Assistant: Todd Verhasselt
- Chuck T. made a motion to hire Todd Verhasselt as the H.S. Boys Varsity Assistant Coach.
- Wayne Q. seconded the motion.
- Discussion: Todd has filled the assistant HS boy's coach last year when needed.

- Tim T., Chuck T., Wayne Q., all voted yes,
- Connie Smith abstained from the vote, motion carried.

**06.7** Action: Consider substitutes for the 2022-2023 school year: Robyn Heck (pending background check), Todd Dooley, Terry Steffens and Scott Chapdelain.

- Wayne Q. made a motion to accept Robyn Heck (pending background check), Todd Dooley, Terry Steffens and Scott Chapdelain being added to the sub list.
- Tim T. seconded the motion.
- Discussion:
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.8** Action: Consider Out of District Student Attendance Agreement, FP14.

- Connie S. made a motion to accept the Out of District Student Attendance Agreement, FP14.
- Wayne Q. seconded the motion.
- Discussion: This student has already been a student of ours.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.9** Action: Consider the type of parking surface areas for the two single rental units and other rentals if needed.

- Connie S. made a motion to consider concrete the parking surface needed for the rental units.
- Tim T. seconded the motion.
- Discussion: Martha suggested that cement be poured for this surface so if in the future a carport or garage would be added the cement would already be there. Martha has talked to a few different people to come look at this project. (7:47 Shawn C. arrived during discussion), Justin B. has mentioned that he would be able to go over and due some measurements but it still comes down to getting someone to give a bid.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**06.10** Action: Consider 2023 Senior Class trip final location of Washington DC.

- Chuck T. made a motion to approve the 2023 Senior Class trip to Washington DC.
- Connie S. seconded the motion.
- Discussion: Belle Schow gave a handout with information for the upcoming Senior Class trip. The final decision was to go to Washington DC. There are some additional fundraising that will take place to assure the necessary funds will be achieved. The trip will take place sometime in April depending on flight prices.
- The question came up from Martha, that should there not be enough funds would they be staying in state. Cassandra explained that there is many things for the kids to do that do not charge it was just the fancy fun things they would not be able to do.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**07. REPORTS: (Any required actions will be under Unfinished or New Business)**

**07.1 Information: Student Representative**

**07.2 Information: Teacher(s)**

- Mrs. Staci Slack presented a report stating, she is enjoying her time at SHS and is continuing to search for resources, which are interesting and useful for our students' education.
- 6<sup>th</sup> grade Social Studies is studying Ancient Sumer.
- 7<sup>th</sup> grade Geography is studying about Canada.
- 8<sup>th</sup> grade Montana History is studying a variety of things some of which include Native American Tribes in Montana.
- 9<sup>th</sup> grade World History is learning about Global economy.
- 11<sup>th</sup> grade US History is learning about WWII.
- 12<sup>th</sup> grade Government is learning about the foundations of Government.
- Student Council is up and running and will be meeting on a working lunch in the near future.

**07.3 Information: Activities Director**

- Myssie Sanders submitted report states the following:
- No current coaching positions open.
- Pink Night went well we did not donate the gate fees this year but did make a donation to the cancer coalition.
- MHSA is requiring the use of digital tickets for post-season events.
- JH Basketball has started.
- HS Basketball practice will start November 17, 2022.
- 50/50 Fundraising is being done at games when able.
- There will be a playoff football game the same night as a district volleyball game, so Myssie is going to try to get something worked out to make it work for all families involved.
- Shot clocks are in and ready to go thanks to Justin and all the work put into it to get it set up.
- The gate needs to be put up before the playoff games.

**07.4 Information: Safety Committee**

- No report submitted due to Wade's absence this month.

**07.5 Information: Principal**

- Angie's submitted report lists the following items:
- Ongoing teacher evaluations
- Mentor support/Supervision teachers in practicum
- Committee Chair for Homecoming
- Fire Prevention Day
- Counseling 7-12
- Red Ribbon Week
- Attended Northern Plains Law Conference on Special Education Law
- Parent Teacher Conferences will be October 27
- Contact and Setup person for College Visits
- Counseling contact point for Linda Farber

#### **07.6 Information: District Clerk**

- Michelle is continuing to work with OPI to get the TFS corrected with the Esser spending and coding issues.
- Working on entering the budget line items into the accounting software in the new budget prep module.
- Jackie Young will be here to help go through all of the past years treasurers reports to try to help find and fix the errors so we can balance with the county.

#### **07.7 Information: Superintendent**

- Martha submitted the following report items:
- Will be attending MCEL will be October 19-20 virtually
- NEMASS will be attended in person when it is not offered virtually.
- Superintendent's Evaluation and Contract in December.
- Homecoming was wonderful and lots of fun events took place
- Please stay tuned to activities posted on our Facebook page.
- End of 1<sup>st</sup> quarter is October 19, 2022
- Parent Teacher conferences will be October 27, 2022 from 4:00-7:00
- B & B is waiting for supplies to install the siding, doors and glass.
- The generator to run the school will be over \$200K, we will need to go out for a bid. Anything over \$80K must be bid.
- Jim Bauer, Architect informed me the FourFront does this type of work as well.
- No luck working with the Red Cross or the State Natural Disaster agency. I will continue to go forward if that is what the board desires.
- Still waiting on a proposal for the cement steps at the superintendent's house.
- Superintendent's house painting is completed. It was \$3300 for the painters.
- Working on the driveway area for the two trailers that are being rented. Suggestion is to put in a blacktop area large enough between the two houses so there is a parking space that is not graveled.
- All necessary papers have been signed by Olson Plumbing
- Six pallets of water from Costco have been purchased and delivered by Bryan Smith and Justin Bean.
- We are working on speakers for safety with MidRivers and have purchased two new phones to replace broken ones.

**07.8 Information: Trustees and Requests-** Tim mentioned that if we cannot get a contractor to do the cement work, there is a process that can take place that would allow Quality Concrete and do the work. Kris Goss has advised Martha on this matter before and told her to make sure that she contacts him prior to this taking place.

### **08. CONSENT AGENDA**

#### **08.1 Meeting Minutes**

Action: Consider Minutes from Following Meeting(s):

A. September 19, 2022 (Regular Board Meeting)

- Connie S. made a motion to accept the minutes for the September meeting.
- Tim T. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**08.2** Finance Report

Action: Consider Following Finance Transactions:

- A. Warrants: #22305-22357
- B. Claims: #957154-957157, #957159, #957161-957176, #957178-957182, #957184-957196, #957198-957210
- C. Voided Warrant(s): #22339, #22346
- D. Voided Payroll Check(s): NONE
- E. Extra-Curricular Activities Fund Balances: Checks #21430-21468 and Deposit Registers with Balances
- F. Voided Extra-Curricular Activities Check Number(s): None

- Wayne Q. made a motion to accept the finance reports.
- Chuck T. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**09. PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
  
- None

**10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING**

**10.1 Action:** Consider Regularly Scheduled Monthly Meeting Date: Monday, November 21, 2022 Time: 7:00 PM Location: Board Room

- Chuck T. made a motion to accept the finance reports.
- Connie S. seconded the motion.
- Discussion: Tim T., and Angie N. will be absent at this meeting.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

**11. ADJOURNMENT**

**11.1** Time of adjournment: 8:15 PM

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**Chairman of the Board**

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**District Clerk**