

SEPTEMBER 18, 2023- SCHOOL BOARD MEETING- 7:00 P.M.

SAVAGE SCHOOL

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Connie Smith, Chandi Tombre, Martha Potter, Superintendent, Angie Nelson, Principal and Michelle Miller, Clerk.
- Absent:

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Mysse Sanders
- Kai Dabill
- Domanic Kimball
- Hunter Sanders
- Wade Hagler
- Zane Pilgeram
- Sayer Erickson
- Gregg Hitchcock
- Faith Reed 7:15
- Cambry Conradsen 7:15
- Mya Jorgensen 7:15
- Taylor Conradsen 7:16

03. AGENDA

03.1 Action: Consider Agenda

- Chandi T. made a motion to accept the agenda.
- Chuck T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.

- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- Junior class signed up to speak on the Senior trip presentation.

05. UNFINISHED BUSINESS:

05.1 Action: Consideration of The Safe Return to School and Continuity of Services Plan and ARP updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Schools are also required to update the ARP report to the state on how the district used funding.
- Chuck T. made a motion to consider the safe return to school and continuity of services plan.
- Chandi T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

05.2 Action: Consider the Acknowledgement of Risk Form: Pick-up and Release Student(s) from the location of the Flying J Town Pump located at 3150 S. Central Avenue, Sidney Montana and direct the superintendent to align the Student Handbook language in accordance.

- There were no changes recommended by our legal counsel or our insurance carrier.
- Wayne Q. made a motion to accept the Acknowledgement of Risk Form.
- Chuck T. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

05.3 Action: Consider accepting the superintendent's report of the tabled agenda item from August 21, 2023 which stated the following: Consider allowing the superintendent to approve the price of fixing the sewer drain if the amount is over \$5000.00.

Note: Should the sewer drain problem be more serious than what we have found to date, then a special board meeting to address this issue will need to be held.

- Olson's Plumbing ran a camera and snaked the drains to determine conditions of the sewer drainage.
- Olson's Plumbing reported that the blockage was from dried up paper towels and toilet paper due to the shutting off of the water over the summer's water pipe replacement.

- No other sewer issues were in need of attention at this time.
- Chuck T. made a motion to accept the superintendents report
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consider directing the superintendent to have the clerk pay all monthly bills that have late fees and finances charges from October 1 through October 31, 2023.

- Chandi T. made a motion to pay the bills.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.2 Action: Consider the request of the Savage Education Association to open fall negotiations for the 2024-2027 Collective Bargaining Agreement and set a date to begin negotiations.

- Chandi T. made a motion to grant the request of the Savage Education Association to open fall negotiations to begin on November 6th at 4:00-6:00 P.M.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.3 Action: Consider approving the superintendent to contract contractors for the concrete project of creating handicap parking with signage for the Commons and Industrial Arts Building parking areas. The Commons area will include a parking plan for spectators that are not handicapped.

- We do have handicap accessibility to the school, however we need to have a direct path into the Commons and there is no handicap accessibility at the Industrial Arts Building.
- Conne S. made a motion to allow the superintendent to contract contractors for the concrete project of creating a handicap parking with signage for the commons and industrial arts building.
- Shawn C. seconded the motion
- Discussion: Martha mentioned that Wade spoke in regards to the parking lot and done some pricing on putting in black top or some type of covering for the parking lot that can be lined.

- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.4 Action: Consider the 2024-2025 Junior Class Presentation of their Senior Class Trip.

- Dates: November 11-18, 2024
- Location: Orlando, Florida
- Estimated Cost for \$29,225.22 (This class has already earned this amount and also has enough for graduation.)
- Chuck T. made a motion to grant the senior class permission to travel to Florida for their senior trip in November of 2024.
- Wayne Q. seconded the motion.
- Discussion: Students gave a presentation for their senior trip.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.5 Action: Consider a date extension of the September, 2022-2023 Memorandum of Understanding (MOU) between the Savage Education Association and Savage Public Schools to the 2021-2024 Collective Bargaining Agreement of the desired following changes pertaining to Article XII: Teacher Evaluation:

- The parties agree to modify only the terms and conditions of Article XII, Teacher Evaluation, as set forth herein.
- The parties agree to a date extension of the September, 2022-2023 school year to continue for the 2023-2024 school year with the same language that states the following: “Any newly hired non-tenured teacher that has ten (10) or more years’ experience will be evaluated on or before November 1. If the evaluation is satisfactory, that will be the only evaluation for the 2023-2024 school year.”
- If that evaluation is unsatisfactory, the District and teacher will adhere to all provisions of Article XII.

- Chuck T. made a motion to grant the date extension.
- Chandi T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.6 Action: Consider setting the date to begin work on reviewing and revising the School Strategic Plan.

- Chuck T. made a motion to begin working on reviewing and revising the school strategic plan on November 20, starting at 5:30 P.M.

- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.7 Action: Consider the Out of District Attendance Agreement.

- Chandi T. made a motion to accept the out of district agreement.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.8 Action: Consider approving the Superintendent to purchase four Automated External Defibrillators (AEDs).

- Cost: \$1479 per unit
- Cost: \$ 330 per cabinet
 - Total \$7236.00
- Connie S. made a motion to grant permissions to the Superintendent to purchase the AEDs.
- Chandi T. seconded the motion.
- Discussion: Martha had gotten a note from a community member and they asked if we could possibly wait until the grant from the Foundation for Community Care opened up so we could apply for that. There are some additional needs to have one in the shop, out of the football field, and one to be carried on the bus. A couple of these would be portable and that would decrease the cost some.
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

06.9 Action: Consider Strom and Associates, P.C. professional fees to audit the fiscal year ending on June 30, 2023 for the amount of \$14,760.

- Audits are conducted on the books from the most recent closed financial year.
 - This would be for the 2022-2023 School Year.
 - School Finances and an official school year runs from July 1-June 30.
- Chuck T. made a motion to accept the professional fees from Strom and Associates for the audit.
- Connie S. seconded the motion.
- Discussion: None

- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.1 Information: Student Representative and Student Council-

- Staci Slack reported the Student Council brought in a guest speaker to kick off Red-Ribbon Week. Jacklyn Damm went over the meaning of Red-Ribbon Week and gave the student body ideas for the week.
- The student council has gotten a start of activities they hope to include. Red Ribbon Week: October 23-26, 2023.

07.2 Information: Teacher(s) -None

07.3 Information: Technology -None

07.4 Information: Activities Director

- Myssie Sanders stated that we received some options for the District realignment but there are only ideas at this time. Mileage is the main concern on our part, over 600 extra miles per season. Nothing is actually being proposed at this time but she will forward any proposals once she receives them.
- Football and Volleyball seasons are going great.
- Gym mats are up and look great. Still need the school song hung up along with the state banners.
- Have not received any takers on the Booster Club, hopefully soon.
- This year's ideas, clash of the county
 - Working with Lambert to make our football game a rivalry.
 - Possibly looking into getting a donor to cover a tailgate party prior to it.

07.5 Information: Safety Committee

- Safety Committee has instituted a new pick up and drop off procedure at the start of this new school year. So far everything seems to be working fine.
- The committee is now committed to addressing the parking area by the commons. They will continue to work on finding the best possible solution for this parking lot and presenting our finds to the board.

- The committee is currently in the process of getting our safety trainings in order the current school year.
- Committee members consist of Martha Potter, Angie Nelson, Riley Hagler, Justin Bean, Kiena Murray, Cortnee Cox, Bobbi Goff and Wade Hagler.
- Wade was present to talk about the drainage in the back of the school. He has talked to Mitch Olson, Mitch can't remember and has to return to his notes. It's not a French Drain that was put in, it's more like a drain field. When we get an excessive amount of rain it backs up into the building. Mitch and Wade want to get some measurements of the grade and somehow try to get the water to move towards the storm drain on the street. It appears the drain line goes straight out under the commons but they do not know where it goes from there or where it ends. It was suggested that Mitch come down with cameras to go in and see if we can tell where the drain ends.
- Wade also mentioned that he is having Arlen Muran from Franz Construction to come down and look at the commons area parking.

07.6 Information: Principal

- Angie has attended the Homeless Liaison Meetings.
- Lead for Homecoming week.
- Attending special education meetings at PVSS.
- MAEMSP- Eastern Montana Principal meeting.
- Working with Glendive School to come observe our teacher using the Bridges math program.
- Schedule Vaping presentation for 7-12.
- In charge of counseling for 7-12 w/Linda Farber
- Meetings, lots and lots of meetings.

07.7 Information: District Clerk

- Michelle will be attending a MASBO meeting on Oct 2 in Billings.
- Audit is tentatively scheduled for November 13, 2023.
- PCARD rebate has come in and for the short time we used it we got back \$602.88.

07.8 Information: Superintendent

- Virtual or onsite Meetings
 - Prairie View Coop: Quarterly Meetings, Professional Development for staff.
 - MTSBA- Thursday Think Tank, Legal Primer and Title IX.
 - NEMASS- Monthly

- Delegate Assembly: Attending MCEL, for Delegate Assembly
 - SAM: The fall meeting is September 18 and 19th in Bozeman. If I attend I will attend the board meeting will be online.
 - Montana Petroleum Resources Workshop: In-House Committee.
- Homecoming has been fun and great fun for the staff, students and community.
 - Homecoming Queen: Brooke Reuter and Homecoming King: Cade Tombre
 - All events dates are on our website and our Facebook page.
- The principal and I will continue attending the Comprehensive Schools of Needs of Improvement virtual and regional meetings.
 - Our curriculum, Instruction, and Assessment team and Chandi Tombre, Board of Trustees representative will engage in the improvement process.
 - This team will help be the representing voice for our school.
 - We will continue to seek out community and parent representatives.
- The Building Committee's walkthrough of the buildings will be completed by the end of September.
- The Technology and Rigor committee meetings will be rescheduled to meet the needs of the district.
- Heads up, beginning with the November Board meeting the board will begin the process of updating the policy manual one section at a time until all eight sections are completed. This will be in addition to the mandatory policy updates required by the Montana School Board Association.
- The parent/guardian arrival and dismissal procedure has progressed to a smooth flow.
- Rentals:
 - Cal's Carpet has been contacted to set up a time to give a bid for flooring the two-single wide trailers.
 - The wooden stops at the superintendent's house and the double-wide trailer across from the school need to be replaced or repaired.
- Gym: Steve Lalum has been contacted about the gym floor and waiting for a reply.
 - Wall mats are up in the gym.
- Science Room Lab Tables: Completed
- Plumbing: Olson Plumbing is waiting on parts to finish the showers in the locker rooms. They will be here this Friday to

complete the Industrial Arts and other areas that were waiting for parts.

- Ray Dawes, ForeFront Engineering, will be down to do the final walk through.
- Our water passed the bacteria test and we are waiting for the copper and lead test results.
- Communication system: We are in the process of working on the details of what is necessary for the bidding process.
 - We are checking with other companies that do meet the requirements of MCA 20-9-204.
 - The Long Company is in contact with the Montana Cooperative Services, (MCS) to engage in the possibility of MXS accepting their company as a partner.
 - Wade Hagler, Safety Chair, is in the process of reaching out to CDW-G, as they are a partner of the MCS.

07.9 Information: Trustees and Requests

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- August 25, 2023 (Special Board Budget Meeting)
- August 21, 2023 (Regular Board Meeting)
- Chuck T. made a motion to accept the meeting minutes.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- A. Warrants: #22757-22779 and 22782-22800
- B. Claims: #957616-957619, 957621-957659
- C. Voided Warrant(s): NONE
- D. Voided Payroll Check(s): NONE
- E. Extra-Curricular Activities Fund
Balances: Checks: #21670-21694
- F. Voided Extra-Curricular Activities Check Number(s): NONE
- G. Canceled Warrants: None
- Chuck T. made a motion to accept the finance report.
- Chandi T. seconded the motion.
- Discussion: None

- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

- None.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

10.1 Action: Consider if any date or time changes are needed to the following regularly scheduled meeting: October 16, 2023 @ 7:00 PM.

11. ADJOURNMENT

11.1 Action: Consider adjournment of the meeting.

- Time of adjournment: 8:04 P.M.
- Wayne Q. made a motion to adjourn the meeting at 8:04 P.M.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Chandi T. all voted yes, motion carried



Board Chair



District Clerk